



**CITY COMMISSION MEETING
AGENDA FOR JANUARY 9, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PUBLIC COMMENTS

PRESENTATION Sport Tourism Commission Presentation Paducah Sports Park

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for the December 11 and December 12, 2023, Special Called Meetings of the Board of Commissioners
	B.	Receive & File Documents
	C.	Appointment of Lena "Lee" Emmons to the Paducah Board of Ethics
	D.	Reappointment of Robert L. Wade to the Civil Service Commission
	E.	Appointment of Dan Knowles to the Barkley Regional Airport Authority Board
	F.	Appointment of David Wilkins to the Paducah Main Street Board
	G.	Personnel Actions
	H.	Authorize the Mayor to execute a purchase agreement with Innovative Sport Surfacing for the purchase of pour-in-place rubber surfacing for Keiler Park in an amount of \$51,425 - A. CLARK

		I.	Authorize the Mayor to execute a contractual agreement with Pyro Shows for fireworks for the City's Independence Day Celebration in an amount of \$39,975 with renewal options - A. CLARK
		J.	Contract for the 2024-2025 Concrete Program - Maegan Mansfield
	II.	<u>RESOLUTION(S)</u>	
		A.	Resolution Supporting the Murray State School of Veterinary Medicine
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Annexation of four City-owned lots for potential redevelopment - J. SOMMER
		B.	Joint Sewer Agency Easement - S. KYLE /J. HODGES
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Acceptance of Woodland Property on Pines, LLC Subdivision - M. TOWNSEND
	V.	<u>DISCUSSION</u>	
		A.	Solid Waste Rates - C. YARBER
	VI.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	VII.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: January 9, 2024

Short Title: Authorize the Mayor to execute a purchase agreement with Innovative Sport Surfacing for the purchase of pour-in-place rubber surfacing for Keiler Park in an amount of \$51,425 - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: On October 24, the Board of Commissioners accepted a grant in the form of discounted playground equipment from GameTime and authorized the purchase of playground equipment for Keiler Park. On November 22, the city released a request for proposals for pour in place rubber surfacing for the Keiler Park playground replacement project with a closing date of December 5, 2023.

Request approval of a purchase agreement with Innovative Sport Surfacing for the purchase and installation of approximately 3,025 sq ft of pour in place rubber surfacing and sub grade material for Keiler Park in the amount of \$51,425.00.

Keiler Park Playground improvement project is funded in part by Land and Water Conservation Funds in the amount of \$81,885.00 awarded in August 2023 with a 50% match from the City. This project must be completed by June 2024 to meet grant award requirements.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Facility Enhancements

Communications Plan:

Funds Available: Account Name: Keiler Park Playground Project

Account Number: PA0130

Staff Recommendation: Accept and approve

Attachments:

1. MO Innovative Sport Keiler Park Rubber Surfacing 2024
2. Purchase Agreement

Agenda Action Form

Paducah City Commission

Meeting Date: January 9, 2024

Short Title: Authorize the Mayor to execute a contractual agreement with Pyro Shows for fireworks for the City's Independence Day Celebration in an amount of \$39,975 with renewal options - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: Paducah Parks and Recreation requested quotes for fireworks for the 2024 Independence Day Celebration. After responses were received, the Department is recommending a contractual agreement with Pyro Shows out of Knoxville, TN to provide fireworks for the July 4th event in 2024, in the amount of \$39,975.00.

If agreeable by both parties, the contract has a 2-year renewal for the 2025 and 2026 seasons with a maximum increase in costs of 10% for each year in 2025 and 2026.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Operations

Account Number: 1000-24-2405-539300

Staff Recommendation: Approve

Attachments:

1. MO - contract-Pyro Shows – fireworks - 2024
2. Pyro Show Agreement

Agenda Action Form

Paducah City Commission

Meeting Date: January 9, 2024

Short Title: Contract for the 2024-2025 Concrete Program - **Maegan Mansfield**

Category: Municipal Order

Staff Work
By: Brandy
Topper-Curtiss
Presentation
By: Maegan
Mansfield

Background Information: On December 19, 2023, bids were opened and read aloud for the City of Paducah's 2024-2025 Concrete Program. This program consists of the completion of concrete work within the City such as sidewalks, curb & gutter, concrete entrances and storm inlets. One bid was received, with Harper Construction, LLC, submitting the lowest evaluated bid. The concrete unit prices, along with excavation hourly rates will begin upon execution of the contract and end December 31, 2025. The contract has a one-year renewal option, ending December 31, 2026, upon the mutual agreement of both parties.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: MAP

Account Number: 23002217 542270

Staff Recommendation: To receive and file the bids submitted for the 2024-2025 Concrete Program and adopt a Municipal Order authorizing the Mayor to enter into a contract with Harper Construction, LLC, for the concrete unit prices and excavation hourly rates listed on the attached bid tab for the 2024 and 2025 calendar years ending December 31, 2025; and to authorize the Mayor, subsequent to the recommendation of the City Engineer, the option to execute a "One-Year Renewal Agreement" extending the contract time period for the 2026 calendar year ending December 31, 2026, upon the mutual agreement of both parties.

Attachments:

1. MO concrete program 2024-2025
2. Classified Ad
3. Bid Tab for 2024-2025 Concrete Program
4. 00500 - Agreement Conc
5. Harper bid

Agenda Action Form

Paducah City Commission

Meeting Date: January 9, 2024

Short Title: Annexation of four City-owned lots for potential redevelopment - **J. SOMMER**

Category: Ordinance

Staff Work
By: Josh
Sommer
Presentation
By: Josh
Sommer

Background Information: These four lots are at 3110 & 3112 New Holt Road and 5065 & 5075 Concord Avenue. These lots were purchased by the City of Paducah from Ms. Betty Owens to facilitate New Holt Road being extended beside Kentucky Oaks Mall. Said purchase took place in October of 2013. There used to be a single-family home on the primary lot, which burned down approximately three years ago. This annexation is being performed to bring these lots into the City before potential redevelopment.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Community Growth

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Annex – Consensual 3110-3112 New Holt Road and 5065-5075 Concord Avenue
2. Location Map
3. 2023-040p1
4. DESCRIPTION OF TRACT 1

Agenda Action Form

Paducah City Commission

Meeting Date: January 9, 2024

Short Title: Joint Sewer Agency Easement - **S. KYLE /J. HODGES**

Category: Ordinance

Staff Work By:
Presentation By: Steve
Kyle, Jon Hodges

Background Information: The Paducah McCracken Joint Sewer Agency (JSA), formed July 1, 1999, currently manages the publicly owned sanitary sewer network for McCracken County and the City of Paducah. The system includes three wastewater treatment plants, 6,400 manholes, 75 sanitary sewer lift stations within the collection system, 58 miles of sanitary sewer force main and over 385 miles of gravity sanitary sewer main, of which at least 41 miles are combined storm and sanitary sewers. The former City of Paducah system includes 11 permitted Combined Sewer Overflows (CSOs). In September of 2007, the JSA entered into an Agreed Order (Civil Action No. 07-CI-1252) with the Kentucky Division of Enforcement, addressing Kentucky Division of Water (KDOW) concerns related to CSO remediation and removal of Sanitary Sewer Overflows (SSOs). The JSA submitted and received approval in 2016 of a required Long Term Control Plan (LTCP) which proposed approximately \$100 million of projects related to CSO remediation spread over a 22 year schedule, the longest period acceptable by DOW and the Environmental Protection Agency (EPA). The JSA has been actively working these projects, in addition to projects related to the mitigation of SSOs, since 2010. Currently, the JSA is pursuing a project near the Paducah Wastewater Treatment Plant to pump, screen and disinfect (disinfection is a separate project due for completion in 2031) of approximately 80 million gallons per day (MGD) of wet weather flow.

In order to construct the project, an easement is required from property owned by the City of Paducah (Fire Training Center). The easement is necessary to connect the treatment chain from a previously constructed diversion and pumping station, through the floodwall, and reconnecting to the existing effluent piping. The permanent easement required is approximately 20,957 square feet (0.481 acres). The easement document, associated easement exhibit, and a drawing showing the easement location are included.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Grant JSA Approval

Attachments:

1. ORD - Sanitary Sewer Easement Joint Sewer Agency JSA – Seventh and Flournoy Street 2023
2. Easement Map
3. 23468 - easement signed 7-18-2023
4. JSA - City easement

Agenda Action Form

Paducah City Commission

Meeting Date: January 9, 2024

Short Title: Acceptance of Woodland Property on Pines, LLC Subdivision - **M. TOWNSEND**

Category: Ordinance

Staff Work By: Melanie
Townsend, Josh Sommer
Presentation By: Melanie
Townsend

Background Information: The final plat of subdivision, the subdivision roadway plans, and the stormwater management plan submitted for the Woodland Property on Pines, LLC Subdivision have been reviewed and approved, as noted by a letter dated August 1, 2023, by the Engineering Department. The aforementioned letter was mailed to the engineer of record and owner on August 1, 2023. On September 7, 2023, the Paducah Planning Commission adopted a Resolution approving the final plat of the Woodland Property on Pines, LLC Subdivision. The City Engineer required \$350,000 to be submitted as surety for completing the public improvements. On December 29, 2023, Woodland Property on Pines, LLC, provided an Irrevocable Letter of Credit #402 issued by FNB Bank, Inc. for \$350,000 for completion of the subdivision public improvements pursuant to City of Paducah Ordinances.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an Ordinance authorizing the Mayor to execute the Final Plat of Subdivision for the Woodland Property on Pines, LLC Subdivision, to accept the Irrevocable Letter of Credit as surety for completion of the public improvements for \$350,000 and to accept the dedication of the public right of way and easements as shown on said Final Plat

Attachments:

1. ORD subd- Woodland Property on Pines, LLC, 3315 Pines Road
2. Woodland Properties on Pine_Planning Resolution_9.7.23
3. Final Subdivision Plat
4. Woodland Properties_LOC_350000_12.29.23
5. Subdivision Plans Review Letter - Woodland Properties on Pines