



# PADUCAH PARKS & RECREATION

ALWAYS SOMETHING TO DO!

1400 HC Mathis Drive

Paducah, KY 42001

270-444-8508

[www.paducahky.gov](http://www.paducahky.gov)

September 10, 2020

Hello valued Paducah Recreation Center member,

We are so excited that we have been able to reopen for classes for our members, even if with limitations determined by the state. Due to those limitations we've had several members not able to get in to scheduled classes, therefore, we will be making some additional changes moving forward. Please review the items below and let us know if you have any questions.

1. Effective for all classes in October and moving forward, reservations for classes will only be permitted within 48 hours of the class beginning time.
2. If a class meets on Mondays, that class will become available to reserve on the Thursday before. If a class meets on Tuesday, that class will become available to reserve on the Friday before. Otherwise, Wednesday, Thursday, and Friday classes will become available to reserve 48 hours in advance.
3. Members will be limited to attending 1 session per week, per class. For instance, if a member attends Chair Yoga and Mat Yoga, they will only be permitted to reserve a spot and attend each of those classes 1 time per week.
4. If for some reason you are unable to attend a class that you have a reserved spot for, please let Parks staff know. We have a waiting list for a few of our classes and would love to give someone else the opportunity to attend if a spot opens up. You can contact Parks staff by calling the Paducah Parks & Recreation office at 270-444-8508, Monday-Friday from 8 am – 4:30 pm. If you are unable to get ahold of staff at this number, please leave a message and they will return your call as soon as possible. You may also e-mail us at [parkinfo@paducahky.gov](mailto:parkinfo@paducahky.gov) or call the Paducah Recreation Center during its hours of operations. To view these hours of operation, a monthly schedule can be found by visiting [www.paducahky.gov/paducah-recreation-center](http://www.paducahky.gov/paducah-recreation-center) or [www.paducahky.gov/parks-recreation-department](http://www.paducahky.gov/parks-recreation-department)
5. Members who were added to the waitlist and unable to attend classes during the month of September will have their membership extended an additional month.
6. A friendly reminder about some of the new procedures and protocols at the Paducah Recreation Center. Masks must be worn at all times. Masks do not have to be worn while exercising. Once the class ends, please put your mask back on. The front doors now serve as an "Enter Only" door while the door near the side parking lot is now an

“Exit Only” door. When entering the building, members must have their temperature checked by a Rec Center staff member and will be followed up with a short series of questions regarding potential exposure to COVID-19. Once this is complete, please scan your membership ID card with a Rec Center staff member. There are multiple squares spaced out through the entire main gym floor. Please choose a square once you have been scanned in and had your temperature check. Please stay in this square for the entire class time. Once the class is complete, please leave the facility immediately. There is to be no mingling or gathering before or after class inside the facility. Finally, restrooms should have only one person at a time. If any special accommodations need to be made, please notify a Rec Center staff member immediately.

Thank you for your continued patience. If you have any questions or concerns regarding the updated Paducah Recreation Center class reservation policies and procedures, please contact us at 270-444-8508 or e-mail [parkinfo@paducahky.gov](mailto:parkinfo@paducahky.gov).

Thank you,

Paducah Parks & Recreation