



**CITY COMMISSION MEETING
AGENDA FOR FEBRUARY 8, 2022
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

NEW EMPLOYEE INTRODUCTION Hope Reasons, Grants Administrator

PRESENTATION Robert Cherry Civic Center Update - Amie Clark & Jeff Canter

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for January 25, 2022
	B.	Receive & File Documents
	C.	Reappointment of Paul King and Jimmy Evans to the Building, Electrical and Fire Code Appeals Board
	D.	Personnel Actions
	E.	Approve an update to the 2021-2022 Position and Pay Schedule - S SUAZO
	F.	Approve an update to the 2021-2022 Job Grade Schedule - S SUAZO
	G.	Accept Donation of Property Located at 1938 Center Street - G CHERRY
	H.	Approve a Lease Extension Agreement with the W.C. Young Community Center to extend until June 30, 2023 - D JORDAN

	II.	<u>RESOLUTION(S)</u>	
		A.	Approve a Resolution Relating to the Issuance by KEDFA of Revenue Bonds to Refinance Hospital Facilities for Baptist Healthcare System - MARK FRANKLIN
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A. Approve the closing of 284.77' of Polk Street, and 620.95' of Otis Dinning Drive - R MURPHY	
	IV.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Approve Paducah Water Surplus Property Sale for 6071 Clinton Road- J PETERSEN
		B.	Approve Paducah Water Surplus Property Sale for 158 Lovelaceville Florence Station Road - J PETERSEN
		C.	Amend Code of Ordinances Section 2-211 regarding City Departments - D JORDAN
	V.	<u>DISCUSSION</u>	
		A.	Clerk's Office & Customer Experience Departmental Update - L PARISH
	VI.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
		C.	Comments from the Audience
	VII.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve an update to the 2021-2022 Position and Pay Schedule - **S SUAZO**

Category: Municipal Order

Staff Work By: Stefanie Suazo

Presentation By: Stefanie Suazo

Background Information: The Position and Pay Schedule have been updated to accommodate changes in staffing needs for departments. There are some positions transferred from one grade to another, removed and replaced within a department or across departments, to prepare for the fiscal year 2023 budget process. It also includes any positions that have been filled, become vacant, and any salary changes since the previous approval in December of 2021.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the updated Position and Pay Schedule with recommended changes to prepare for the FY2023 Budget Process.

Attachments:

1. Position and Pay Schedule FY2021-2022 2-8-22
2. Position and Pay Schedule -Feb 8 2022

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve an update to the 2021-2022 Job Grade Schedule - **S SUAZO**

Category: Municipal Order

Staff Work By: Stefanie Suazo
Presentation By: Stefanie Suazo

Background Information: The Job Grade Schedule is being updated to include the following changes:

- Creation of the Chief Technology Director position at grade 16, and removing the Director of Information Technology position at grade 15.
- Adding the GIS Manager position to grade 14.
- The Fleet / Maintenance Superintendent position will be listed as two separate positions; Fleet Superintendent and Maintenance Superintendent.
- Removing the Special Events Superintendent position and creating a Senior Recreation Specialist position at grade 10.
- Creating a Downtown Development Specialist position at grade 10.
- Removing the Cemetery Sexton position.
- Moving the Recreation Specialist position to grade 9.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the updated Job Grade Schedule with recommended position changes.

Attachments:

1. pay grade schedule FY2021-2022 2-8-2022
2. Job Grade Schedule - Feb 8 2022

Agenda Action Form Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Accept Donation of Property Located at 1938 Center Street - **G CHERRY**

Category: Municipal Order

Staff Work By: Greg Cherry

Presentation By: Greg Cherry

Background Information: Jack Brewer would like to donate this property to the City of Paducah. This will benefit the City to receive this property versus foreclosure expenses. This property will be turned over to Planning for future re-development.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize Mayor George Bray to sign the deed transferring 1938 Center Street to the City of Paducah.

Attachments:

1. prop donated –1938 Center Street

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve a Lease Extension Agreement with the W.C. Young Community Center to extend until June 30, 2023 - **D JORDAN**

Category: Municipal Order

Staff Work By: Lindsay Parish, Daron Jordan

Presentation By: Daron Jordan

Background Information: The City entered into a Lease Agreement with the W.C. Young Community Center for a period of four years with two optional three-year renewals for the property located at 505 South 8th Street. Said Lease has now expired. The original lease was in the amount of \$1.00 per year.

This action authorizes the Mayor to execute a Lease Extension Agreement that would extend the lease until June 30, 2023. Other than the extension of the term, this action makes no other changes to the lease.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. Lease – WCYoung Community Center Extension 2022
2. 2011 WC Young Lease

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Resolution requesting Kentucky Economic Development Finance Authority (“KEDFA”) to refinance the existing KEDFA Hospital Revenue Bonds of Baptist Healthcare System, Inc. -

Category: Resolution

Staff Work By: Lindsay Parish, City Clerk; Lisa
Emmons, City Attorney
Presentation By: TBD

Background Information:

Recently, the City of Paducah received a request from Mark Franklin of Stoll, Keenon & Ogden, bond counsel for Baptist Healthcare System, Inc., requesting support regarding the upcoming issuance of KEDFA revenue bonds that will be used to refinance the KEDFA Hospital Revenue Bonds, Series 2009B-1 through Series 2009B-4 (Baptist Healthcare System Obligated Group) (collectively, the “2009B Bonds”), currently outstanding in an aggregate principal amount equal to \$284,435,000, the proceeds of which were used to refund and retire debt previously issued by Baptist Health to finance a portion of the costs of improvements to certain hospital, health care, and health-related facilities (collectively, the “Existing Projects”) at Baptist Health Paducah in the City of Paducah, Kentucky.

The bonds will be repaid in their entirety by Baptist Healthcare System, Inc., and its affiliates. The City of Paducah will in no way be liable for any repayment of these bonds. Under Kentucky Revised Statutes § 103.210(1), however, the City is be required to pass a resolution that indicates a desire on the City’s part for the bond financing to occur. The revenue bond financing is beneficial to the economy of the City of Paducah as it enables Baptist Health to continue to provide substantial employment for residents of the area.

The City Attorney has reviewed the proposed resolution and it appears to sufficiently fulfill the statutory requirements under Kentucky law. If the City Council is so willing, a motion and vote on this resolution would allow KEDFA to proceed with the revenue bond issue.

As a result, the City Attorney is recommending that the resolution be approved and adopted by the Mayor and City Commission.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name: N/A
Account Number: N/A

Staff Recommendation:

Attachments: Resolution

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve the closing of 284.77' of Polk Street, and 620.95' of Otis Dinning Drive - **R MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend, Josh Sommer

Presentation By: Rick Murphy

Background Information: The following adjacent property owner has submitted an executed application requesting the closure of: 284.77' of Polk Street, and 620.95' of Otis Dinning Drive

Donald I. Shively, Superintendent, Paducah Independent School District

On January 3, 2022, the Paducah Planning Commission held a public hearing and made a positive recommendation to the City Commission for the closure. All of the utility companies have agreed to this closure.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of 284.77' of Polk Street, and 620.95' of Otis Dinning Drive and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owner.

Attachments:

1. ORD - alley – Polk & Otis Dinning
2. PISD Head Start Closure App_Otis Dinning-Polk St
3. PC Res_PISD Head Start_Otis Dinning-Polk Street Closure
4. PISD Head Start_PLAT Otis Dinning and Polk

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve Paducah Water Surplus Property Sale for 6071 Clinton Road - **J PETERSEN**

Category: Ordinance

Staff Work By: Doran Jordon, City Manager
Presentation By: Jason Petersen, General Manager,
Paducah Water

Background Information:

This tract of land was acquired by Paducah Water as a result of the merger with Massac Water Association in 1988. Massac Water Association purchased the land in 1975 for construction of a water tank. The tank on this tract of land was too small and did not function properly with Paducah Water's system. The tank has been removed, but Paducah Water continues to incur expenses mowing and maintaining the vacant land. The land is surplus and Paducah Water has chosen to dispose of it by public auction as adjoining property owners may have an interest in purchasing it. Disposal by public auction has been approved by the City Manager.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name: N/A
Account Number: N/A

Staff Recommendation:

Attachments: Property Sale Ordinance

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Approve Paducah Water Surplus Property Sale for 158 Lovelaceville Florence Station Road - J
PETERSEN

Category: Ordinance

Staff Work By: Doran Jordon, City Manager
Presentation By: Jason Petersen, General Manager,
Paducah Water

Background Information:

This tract of land was acquired by Paducah Water as a result of the merger with Hendron Water District in 2012. Hendron Water District purchased the land in 1971 for construction of a water tank. The tank on this tract of land was too small and did not function properly with Paducah Water's system. The tank has been removed, but Paducah Water continues to incur expenses mowing and maintaining the vacant land. The land is surplus and Paducah Water has chosen to dispose of it by public auction as several adjoining property owners have an interest in purchasing it. Disposal by public auction has been approved by the City Manager.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name: N/A
Account Number: N/A

Staff Recommendation:

Attachments: Property Sale Ordinance

Agenda Action Form

Paducah City Commission

Meeting Date: February 8, 2022

Short Title: Amend Code of Ordinances Section 2-211 regarding City Departments - **D JORDAN**

Category: Ordinance

Staff Work By: Daron Jordan, Michelle Smolen, Stefanie Suazo

Presentation By: Daron Jordan

Background Information: This item serves to update the list of departments in the Paducah Code of Ordinances by re-titling the Information Technology Department to the Technology Department.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt an amendment to section 2-211 of the Paducah Code of Ordinances.

Attachments:

1. 2-211 Amend Departments Technology