



**CITY COMMISSION MEETING
AGENDA FOR MAY 10, 2022
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PRESENTATION Civic Beautification - Dogwood Trail Awards

PRESENTATION Paducah Diversity Advisory Board Presentation - Dorothea Davis

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>	
		A.	Approve Minutes for April 26, 2022
		B.	Receive & File Documents
		C.	Appointment of Carol Young and John Durbin and reappointment of Karami Underwood to the Paducah-McCracken County Senior Citizens Center Board
		D.	Appointment of Jonas Neihoff to the Barkley Regional Airport Authority
		E.	Personnel Actions
		F.	2022 Federal Bulletproof Vest Partnership Grant Application - B LAIRD
		G.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the Burna Fire District - C YARBER

		H.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Mayfield Graves County Ambulance Service - C YARBER
	II.	<u>MUNICIPAL ORDERS</u>	
		A.	Approve Amendment No. 9 to the Professional Consulting Agreement with Federal Engineering in an amount of \$67,790 for services related to an RFP for 911 Upgrade - B LAIRD
		B.	Approve acquisition of Property at 3179 Jackson St. in an amount of \$60,000 - D JORDAN
		C.	Approve acquisition of Property at 3181 Jackson St. in an amount of \$95,000 - D JORDAN
	III.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Consensual annexation of 5470 Old Highway 60 - J SOMMER
		B.	Approval of Contract for S. 25th St Improvement Project with Central Paving Co. in the amount of \$1,878,792.30 - R MURPHY
	IV.	<u>DISCUSSION</u>	
		A.	FY23 Budget Workshop - D JORDAN
	V.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
		C.	Comments from the Audience
	VI.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form Paducah City Commission

Meeting Date: May 10, 2022

Short Title: 2022 Federal Bulletproof Vest Partnership Grant Application - **B LAIRD**

Category: Municipal Order

Staff Work By: Hope Reasons, Robin Newberry

Presentation By: Brian Laird

Background Information: The U.S. Department of Justice (DOJ) Bulletproof Vest Partnership (BVP) Grant Program, an online application, provides a maximum 50-percent reimbursement for the purchase of body armor for police.

The National Institute of Justice, the research, development and evaluation agency of the United States Department of Justice, sets the only nationally accepted standards for body armor worn by law enforcement officers. NIJ recognizes an industry standard of a five-year life span on body armor. The Department of Justice BVP also recognizes a five-year life span on body armor. In light of these industry standards and endorsements by the preeminent law enforcement agencies, the Paducah Police Department follows a five-year replacement plan for body armor worn by law enforcement officers.

The Police Department is requesting funding for 21 body armor vests for a total cost of \$13,608. The cost per vest on the state contract price is \$648. This grant requires a 50-percent match; therefore, the Police Department will request \$6,804 from the BVP program and provide \$6,804 from FY23/24 operating funds.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Police

Account Number: 10001602-535130

Staff Recommendation: Authorize the Mayor to execute all required grant application documents.

Attachments:

1. MO app - police-bulletproof vest 2022

Agenda Action Form Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and the Burna Fire District - **C YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt, Debbie Collins

Presentation By: Chris Yarber

Background Information: On April 19, 2022, a Fleet Maintenance Service Agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Burna Fire District.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Burna Fire District.

Attachments:

1. MO - agree-fleet maintenance services –Burna Fire District
2. Fleet Maintenance Agreement - Burna Fire District
3. Service Agreement labor rates

Agenda Action Form

Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Mayfield Graves County Ambulance Service - **C YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt, Debbie Collins

Presentation By: Chris Yarber

Background Information: On April 13, 2022, a Fleet Maintenance Service agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Mayfield Graves County Ambulance Service.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for the Mayfield Graves County Ambulance Service.

Attachments:

1. MO - agree-fleet maintenance services – Graves County Fiscal Court
2. Fleet Maintenance Agreement - Mayfield Graves Ambulance Service
3. Service Agreement labor rates

Agenda Action Form Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Approve Amendment No. 9 to the Professional Consulting Agreement with Federal Engineering in an amount of \$67,790 for services related to an RFP for 911 Upgrade - **B LAIRD**

Category: Municipal Order

Staff Work By: Lindsay Parish, Brian Laird

Presentation By: Brian Laird

Background Information: In 2016, the City of Paducah retained Federal Engineering, Inc., through a professional consulting agreement to perform work for the City of Paducah related to the upgrade of the Paducah 911 System. The City made amendments to the Professional Consulting Agreement in 2018 and again in 2021.

By Municipal Order No. 2491, the City of Paducah approved a Memorandum of Agreement with McCracken County Fiscal Court for the formation of the Joint 911 Communication Services Oversight Committee to make recommendations and reports to the City of Paducah and McCracken Fiscal Court for the funding, upgrades and governance of 911 in Paducah/McCracken County. The 911 Communications Oversight Committee forwarded a recommendation to the Paducah Board of Commissioners and the McCracken County Fiscal Court to move forward with an RFP process for the 911 Project utilizing the professional services of Federal Engineering.

The City now desires to partner with McCracken County Fiscal Court in payment for the professional services related to RFP preparation, proposal evaluation, and contract negotiations for the upgrade of the Paducah 911 System.

This amendment to the professional service agreement is in an amount of \$67,790. It will be paid in full by the City of Paducah with the McCracken County Fiscal Court reimbursing the City for half of the expense (\$33,895) upon receipt of invoice from the City of Paducah.

This expenditure will be paid by transferring \$33,895 from Administrative Contingency into the E-911 Project Account E91106 for payment.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: 911 Radio/Tower Upgrades & Operational Funding

Communications Plan: N/A

Funds Available: Account Name: Administrative Contingency
911 Project

Account Number:
E91106

Staff Recommendation: Approve Amendment No. 9 to the Professional Consulting Agreement with Federal Engineering, Inc. in an amount of \$67,790 with the McCracken County Fiscal Court reimbursing the

city for \$33,895 of the cost, and authorizing the transfer of \$33,895 from Administrative Contingency to the E91106 Project Account for payment to Federal Engineering. Further, this authorizes the Mayor to execute the Amendment with Federal Engineering and any documents necessary with the McCracken County Fiscal Court to effectuate said cost sharing.

Attachments:

1. 911 Federal Engineering Amendment 9 – RFP Services
2. City of Paducah KY AMD 9 20220504.signed by fe (002)

Agenda Action Form

Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Approve acquisition of Property at 3179 Jackson St. in an amount of \$60,000 - **D JORDAN**

Category: Municipal Order

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy, Daron Jordan

Background Information: Recently, the City conducted negotiations in good faith with William G. Camp and Betty Heath-Camp, Co-Executors of the estate of D. Joan Estes, the property owner at 3179 Jackson St, Paducah, KY 42003, regarding the acquisition of the property. As a result, Mr. and Mrs. Camp agreed to sell the property AS-IS, WHERE-IS, WITH ALL FAULTS to the City of Paducah for the total monetary consideration of \$60,000. The purchase will occur within the current fiscal year and will be funded from Project No. PF0081.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Continue Efforts to Improve Operational Efficiencies

Communications Plan: Work with Communications manager as necessary for social media and other public announcements

Funds Available: Account Name:

Account Number: PF0081

Staff Recommendation: To adopt a Municipal Order authorizing the Mayor to execute a Purchase Agreement, Warranty Deed, and all related documents on behalf of the City of Paducah with William Camp and Betty Heath-Camp as Co-Executors of the Estate of D. Joan Estes to acquire the real property located at 3179 Jackson Street, Paducah, KY 42003 for \$60,000.

Attachments:

1. 3179 Jackson St_Purchase Agreement
2. MO - prop pur -3179 Jackson Street – Fire Station No. 4

Agenda Action Form Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Approve acquisition of Property at 3181 Jackson St. in an amount of \$95,000 - **D JORDAN**

Category: Municipal Order

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy, Daron Jordan

Background Information: Recently, the City conducted negotiations in good faith with Cathy Priest, the property owner at 3181 Jackson St, Paducah, KY 42003, regarding the acquisition of the property. As a result, Ms. Priest agreed to sell the property AS-IS, WHERE-IS, WITH ALL FAULTS to the City of Paducah for the total monetary consideration of \$95,000. The purchase will occur after July 1, 2022 and will be funded in the 2023 fiscal year out of the Investment Fund.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Continue Efforts to improve Operational Efficiencies

Communications Plan: Work with Communications Manager on Public Service Announcements.

Funds Available: Account Name: FY23 Investment Fund

Account Number:

Staff Recommendation: To adopt a Municipal Order authorizing the Mayor to execute a Purchase Agreement, Warranty Deed, and all related documents on behalf of the City of Paducah with Cathy Priest to acquire the real property located at 3181 Jackson Street, Paducah, KY 42003 for \$95,000.

Attachments:

1. 3181 Jackson Contract

Agenda Action Form Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Consensual annexation of 5470 Old Highway 60 - **J SOMMER**

Category: Ordinance

Staff Work By: Nicholas Hutchison, Josh Sommer

Presentation By: Josh Sommer

Background Information: The property owners of 5470 Old Highway 60 have requested annexation into the City of Paducah. This is the Valvoline oil change establishment in front of Menards. A portion of private ROW will become maintained by the City upon annexation.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Community Growth priority

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval

Attachments:

1. Annex – Consensual 5470 U.S. Highway 60 West
2. ANNEXATION PLAT
3. LEGAL DESCRIPTION - 0.52 ACRES
4. Annexation request letter

Agenda Action Form

Paducah City Commission

Meeting Date: May 10, 2022

Short Title: Approval of Contract for S. 25th St Improvement Project with Central Paving Co. in the amount of \$1,878,792.30 - **R MURPHY**

Category: Ordinance

Staff Work By: Melanie Townsend

Presentation By: Rick Murphy

Background Information: Summary: Approving a construction contract with Central Paving Co. consisting of the reconstruction of pavement, the construction of a storm sewer system, and water line relocation along S. 25th Street from Jackson Street to Alabama Street. Also, included is the installation of sidewalks on the west side of S. 25th Street.

Background: On November 26, 2019, the Paducah Board of Commissioners adopted Municipal Order #2306 approving a Memorandum of Agreement with the Commonwealth of Kentucky, Transportation Cabinet, Department of Highways for a grant in the amount of \$650,000.00 for the S. 25th St. Improvement Project.

On March 11, 2021, the American Rescue Plan Act funding was signed into law. The City of Paducah was notified of \$6,439,016.00 of available funding. On July 13, 2021, Municipal Order 2481 was authorized by the Paducah Board of Commissioners to appropriate \$4M of ARPA funding toward specific stormwater mitigation projects. ARPA funding will be used for the balance of the project cost.

On April 27, 2022, the Engineering Department opened sealed bids for the S. 25th St. Improvement Project. BFW Engineering & Testing performed bid evaluation and recommended Central Paving Co. as submitting the lowest responsive bid at \$1,878,792.30. Two (2) bids were received as follows:

- (1) Central Paving Co: \$1,878,792.30
- (2) Jim Smith Contracting: \$2,161,800.94

In order to fully fund the project, the Finance Director is authorized to transfer \$1.4M from the ARPA Project Fund into the S. 25th Improvement Project Account (ST0040).

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Stormwater

Communications Plan: Work with the Communications Manager for Public Service Announcements and social media posts.

Work with Paducah Housing Authority to notify residents of Elmwood Court of potential impacts.

Work with other impacted groups including PATS and Paducah Independent Schools.

Funds Available: Account Name: S 25th Improvement Project

Account Number: ST0040

Staff Recommendation: To receive and file the bids and adopt an ordinance authorizing the Mayor to execute a contract with Central Paving Co. in the amount of \$1,878,792.30 for the S. 25th St. Improvement Project and authorizing the Finance Director to transfer \$1.4M from the ARPA Project Fund into the S. 25th St Project Fund (ST0040)

Attachments:

1. MO agree- Central Paving Co South 25th Street Project - 2022
2. 00500 - Agreement S 25th St
3. S 25th Street Improvement Project - Bid Tabulation
4. S 25th St_legal ad affidavit