

Paducah Boards & Commissions Overview

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Barkley Regional Airport Board

Created by [Code of Ordinances Sec. 2-566](#) in accordance with [KRS 183.132](#).

Barkley Regional Airport is operated by the Barkley Regional Airport Authority Board. The board consists of ten (10) members, with five (5) of those appointments being made by the Mayor of the City of Paducah and five (5) of those appointments being made by the Judge Executive of McCracken County. Formal City Commission action is not required for the Mayor to appoint board members.

Board member terms are four years in length. Meetings are held on the 4th Monday of every month in the conference room at Midwest Aviation at 3:30 pm.

Meeting Minutes can be found here: <https://www.barkleyregional.com/node/100>

Appointive Employees Pension Fund

Created by Paducah [Code of Ordinances Section 78-103](#) in accordance with [KRS 90.400](#).

Board of Trustees of the Appointive Employees' Pension Fund manages a retirement system for appointive employees of the City for the purpose of providing disability and retirement allowances and death benefits for employees of the City.

The pension fund referenced is only applicable to two (2) former employees (or their spouses). KRS 90.400 establishes the method by which this can be dissolved once there are no appointive employees remaining and the fund is no longer necessary.

Board of Adjustment

The Board of Adjustment is a quasi-judicial board established by Paducah [Code of Ordinances Section 126-173](#), in accordance with [KRS 100.217](#). It is a five-member citizen board appointed by the Mayor and approved by the City Commission. Appointments are for four (4) year terms.

Vacancies on the board of adjustment must be filled within sixty (60) days by the Mayor and approved by the City Commission. If the vacancy is not filled, the Planning Commission must fill the vacancy. When a vacancy occurs other than through expiration of the term of office, it is filled for the remainder of that term.

Board members are required to take the Oath of Office upon being appointed to the board.

The Board of Adjustment has numerous duties including:

- Hold Public Hearings
- Review and approve conditional uses
- Review and approve dimensional variances
- Review and approve Non-Conforming Uses
- Conduct Administrative Reviews
- Hear Zoning Appeals and render decisions
- Administer Certificates of Land Use Restriction

- Additionally, the Board of Adjustment has the power to subpoena persons in matters pertaining to the Board.

The Board of Adjustment meets on the last Monday of every month at 5:30 p.m. in the Commission Chambers of City Hall.

Agendas & Minutes for the Board of Adjustment can be found here: <http://paducahky.gov/board-adjustment-agendas-and-minutes>

Board of Assessment Appeals

The Board of Assessment Appeals is a 3 member board governed by [KRS 133.020](#) & [133.030](#) and appointed by the County Judge Executive, the Fiscal Court and the Mayor. The board is in charge of hearing appeals from residents regarding property valuation.

Meetings: The Board of Assessment Appeals convenes each year at the county seat no earlier than twenty-five (25) days and no later than thirty-five (35) days following the conclusion of the tax roll inspection period.

County Resident: The board is composed of reputable real property owners in McCracken County whom have resided in the county for at least five (5) years.

Terms: Terms of board members are 3 years. If a member resigns, the appointing authority shall appoint a new member to finish out the term.

Term Limit: A board member who has served for a full term is not eligible for reappointment. However, he or she may be eligible for appointment after a hiatus of three (3) years.

Real Estate Appraiser: Historically, appointees have been Certified Real Estate Appraisers.

Requirements:

- Must take the Oath of Office as described in KRS 133.020(4) as administered by the County Judge Executive
- Members must abstain from hearing or ruling on an appeal for any property in which they have any personal or private interests.
- Must attend an orientation and training program to be presented to the board by the property valuation administrator or his/her deputy each year.

Board of Ethics

The Board of Ethics is a 3 member board appointed by the Mayor with the approval of the City Commission. The board was created and is governed by Paducah [Code of Ordinances Sections 2-821 through 2-850](#).

Duties include, but are not limited to:

- To initiate, receive, hear and review complaints and hold hearings regarding possible violations of the Ethics Code.

- To forward to appropriate agencies of State and local government information concerning violations which may be used in criminal or other proceedings.
- To render advisory opinions to city officers and employees regarding whether a given set of facts and circumstances constitutes a violation of any provisions of the Code of Ethics.
- To enforce the provisions of the Code of Ethics with regard to local government officers and employees and to impose penalties for violations as authorized.
- To retain the services of attorneys, accountants or other advisors who are independent of the City upon terms and conditions approved by Board of Commissioners.
- To adopt rules and regulations reasonable and necessary to implement the Ethics Code and its maintenance of all financial disclosure statements.

The Board of Ethics meets as called, but no less than once per year.

Brooks Stadium Commission

Brooks Stadium Commission is a 10 member board, created and governed by [Paducah Code of Ordinances Sections 70-51 through 70-54](#).

Brooks Stadium Website: <http://brooksstadium.com/index.htm>

Board Purpose: The Brooks Stadium Commission promotes the full use of the Brooks Stadium facilities and adjacent properties as it deems in the best interest of the public.

Terms: Members serve for four (4) year terms. Vacancies are filled for the remainder of the resigning member's term. This board typically recommends appointments to the Mayor.

Membership: One (1) of the ten (10) members is appointed from the Board of Commissioners of the City. The Director of the Parks and Recreation Department serves as an ex officio, non-voting member. The President of the Brooks Stadium Commission may participate in Commission proceedings, but shall not have a vote, except that the President may cast the deciding vote in case of a tie.

(8) Civic Beautification Board

The Civic Beautification Board (CBB) was created and governed by [Paducah Code of Ordinances Sec. 2-381 through 2-384](#).

Membership: The board may have up to 30 members according to ordinance, but typically has around 20 members. Members must be McCracken County residents with each member appointed by the Mayor with the approval of the City Commission. This board typically recommends appointments to the Mayor.

Term: Terms are for four (4) years.

Duties:

- Study, investigate and recommend plans for improving the health, sanitation, safety and cleanliness of the City

- Beautify the streets, highways, alleys, lots, yards and other places in the City
- Aid in the prevention of fires, diseases and other casualties by recommending the removal and elimination of trash and other debris from the streets, highways, alleys, lots, yards and other places
- Encourage the placing, planting and preservation of trees, flowers, plants, shrubbery and other objects of ornamentation in the City
- Protect songbirds and other wildlife
- Advise with and recommend plans to other agencies of the City for the beautification of the City
- Promote public interest in the general improvement of the appearance of the City.

Current Projects: Dogwood Trail, Adopt-a-Spot, Annual Business Awards, Garden Clubs and House of the Month.

Meetings: The CBB meets the second Monday of each month at noon in City Hall.

(9) Civil Service Commission

The Civil Service Commission is governed by [KRS 90.300 through 90.360](#) and by Paducah [Code of Ordinances Sections 78-94 through 78-102](#). KRS allows a City of the Home Rule class to adopt an ordinance to govern the appointment, dismissal, and promotion of city civil service employees. Formerly, most City of Paducah positions were classified as civil service. Currently, there are only a few positions still classified as Civil Service in the Fire Department, Police Department, Engineering Department and Public Works Department.

Appointment: This 5 member board is appointed by the Mayor with the approval of the City Commission and is in charge of conducting hearings and holding examinations as to qualifications of applicants for municipal employment.

Membership: Each appointee must be at least thirty (30) years of age and not related by either blood or marriage to the mayor or any member of the city legislative body. Not more than three (3) commissioners may be adherents of the same political party.

Terms: The term of each member is 3 years.

Meetings: This board meets as called.

Commissioners of Water Works

This board is governed by KRS 96.320 through 96.510 and Paducah [Code of Ordinances Sections 114-291 through 114-304](#).

Website: <https://www.pwwky.com/board-members/>

Appointments: Composed of six (6) members to be appointed by the Mayor subject to the approval of the Board of Commissioners. Additionally, a member of the City Commission serves as an ex officio voting member of the commission. All commissioners must reside in the area

served by Paducah Water and be registered voters in the county. A majority of the members must be city residents.

Terms: Appointments are for four (4) year terms.

Duties:

- Control and manage the waterworks and water system of the City
- Purchase all supplies and cause all work necessary in connection with the waterworks to be done and paid for out of the funds available for that purpose.
- Appoint and remove all employees of the waterworks and to fix and allow the compensation for such employees
- Make recommendations to the Board of Commissioners for rate changes

Meetings: The board meets the last Wednesday of each month in the board room of the Paducah Water office at 1800 North 8th Street.

Electric Plant Board

This board is governed by [KRS 96.550 through 96-901](#) and by Paducah [Code of Ordinances 114-351 through 114-358](#).

Website: <https://paducahpower.com/about/>

Appointments: This is a five (5) member board, with four (4) members being citizens and one (1) member being a voting ex-officio appointment of a City Commission member or the City Manager.

Terms: Citizen members are appointed for four (4) year terms by the City Commission. The Mayor may determine the term length of the City Commission member or City Manager, provided that term does not extend passed their term of office or employment, respectively.

Duties:

- Take the general constitutional Oath of Office upon appointment
- Determine programs and make all plans for the acquisition of the electric plant
- Make all determinations as to improvements, rates and financial practices
- Establish such rules and regulations as it deems necessary or appropriate to govern the furnishing of electric service
- Disburse all monies available in the Electric Plant Fund for the acquisition, improvement, operation and maintenance of the electric plant and the furnishing of electric service

Meetings: Meetings are the second and fourth Mondays of each month at noon at PPS offices, 1500 Broadway, Paducah.

Forest Hills Village, Inc.

Forest Hills Village is a nonstock nonprofit corporation created by their Articles of Incorporation pursuant to [KRS 273](#) with the purpose of managing and operating the Forest Hills facility.

Appointments: This board is composed of five (5) members. The board is required by their articles of incorporation to submit 3 names for appointment consideration to the Mayor and Board of Commissioners upon the expiration of any board member's term. Appointments are made for five (5) year terms. Vacancies are filled for the remainder of the term.

Term Limits: No member may serve for more than 2 successive terms.

Duties:

- Hold title as lessee to property owned by the City of Paducah, known as Forest Hills, a rental housing project
- Managing and operating the rental housing project

Meetings: The board meets third Wednesday of month at 7:30 a.m. at Lone Oak Little Castle.

Historical & Architectural Review Commission

The Historical and Architectural Review Commission (HARC) was established under [KRS 100.217](#). HARC is a special board of adjustment, which has sole and exclusive jurisdiction as a Board of Adjustment over historic zones and the Neighborhood Services Zone (NSZ) within the City.

Website: <http://paducahky.gov/historic-architectural-review-commission-harc>

Appointments: The HARC consists of five (5) members, each appointed by the Mayor and approved by the City Commission. Vacancies on the board of adjustment shall be filled within sixty (60) days by the appropriate appointing authority. If the authority fails to act within that time, the planning commission shall fill the vacancy. When a vacancy occurs other than through expiration of the term of office, it shall be filled for the remainder of that term.

Term: Terms for the HARC are for four (4) years.

Meetings: HARC meets on the second Monday of every month at 5:30 PM in the Commission Chambers of City Hall.

Duties:

- Take the general constitutional Oath of Office
- Hold Public Hearings
- Review and approve conditional uses in the H-1 or H-2 Zone
- Review and approve dimensional variances in the H-1 or H-2 Zone
- Review and approve Non-Conforming Uses in the H-1 or H-2 Zone
- Conduct Administrative Reviews
- Hear Zoning Appeals and render decisions
- Administer Certificates of Land Use Restriction for structures in the H-1 or H-2 Zone
- Review sites for Designation of Historic Districts, Landmarks and Landmark sites within the city

- Review sites for Nomination to the National Register of Historic Places within the city

Municipal Housing Commission

The Municipal Housing Commission is governing board of the Paducah Housing Authority. The board is established by [KRS 80.020 through 80.260](#) and Paducah [Code of Ordinances Section 2-401 & 2-402](#).

Website: <https://paducahhousing.com/board-of-commissioners>

Appointments: Appointments are made by the Mayor, subject to approval by the board of Commissioners. The board consists of five (5) members, of which one (1) is the Mayor or the Mayor's designee.

Membership: Board members must be twenty-five (25) years of age and a bona fide resident of the city for at least one (1) year preceding the appointment. No officer or employee of the city, whether holding a paid or unpaid office, is eligible to hold an appointment on the housing authority. With the exception of the Mayor's designee, no more than two (2) appointees may be affiliated with the same political party.

Term: Terms for this board are for four (4) years.

Meetings: The Board meets on the third Thursday of every month in the Harvey Riley Center for Education located at 2304 Ohio Street.

Paducah Golf Commission

The Golf Commission is established by Paducah [Code of Ordinances Section 70-73](#), pursuant to [KRS 97.120](#) and is in charge of the Paxton Park Golf Course.

Website: <http://www.paxtonpark.com/>

Appointments: This Commission consists of seven (7) members, who are appointed by the Mayor with the approval of a majority of the members of the Board of Commissioners.

Membership: The members shall be legal voters of the city.

Terms: The terms of the members of the Golf Commission are for a period of four (4) years.

Duties: Oversee the operations of the municipally owned Paxton Park Golf Course.

Meetings: Meets the third Tuesday of every month at 6:00 p.m. at Paxton Clubhouse.

Paducah Human Rights Commission

This five-member Board is governed by Paducah [Code of Ordinance 58-31](#).

Website: <http://paducahky.gov/human-rights>

Appointments: This Commission consists of five (5) members. Members are appointed by the Mayor, subject to the approval of the Board of Commissioners. The Mayor selects the Chairperson of the HRC.

Membership: Members should be as nearly as possible representative of the several social, economic, religious, cultural, ethnic and racial groups which comprise the population of the Greater Paducah Area. In addition, each member must be a resident of the Greater Paducah Area (this has been interpreted as McCracken County).

Terms: Appointments are for a term of three (3) years.

Meetings: Meets the 3rd Monday of each month at 5:00 p.m. at City Hall.

Duties:

- Promote and secure mutual understanding and respect among all economic, social, ethnic, religious, and racial groups in the City, including those representing gender identity and sexual orientation, and shall act as conciliator in controversies involving intergroup and interracial relations.
- Cooperate with Federal and State agencies and other City agencies in an effort to develop harmonious intergroup and interracial relations and shall endeavor to enlist the support of civic, religious, labor, industrial, and commercial groups and civic leaders dedicated to the improvement of intergroup and interracial relations and the elimination of discriminatory practices.
- Regularly conduct, in conjunction with other entities, programs to educate the public about their services and to promote equality for all through community partnerships.
- Receive complaints regarding race, color, religion, national origin, sex, familial status, age, or disability, and shall facilitate the filing of such complaints with the Kentucky Commission on Human Rights or such other applicable State or Federal agency, which agency shall be delegated all duties and powers with respect to investigating, conciliating, hearing, determining, ordering, or otherwise acting as to any matter regarding those type of claims.
- Receive complaints regarding gender identity and sexual orientation, and conduct investigations, hold hearings, and issue remedial orders, after notice and hearing, requiring cessation of the discriminatory activity.
- Conduct studies or have such studies conducted as will enable the Commission to carry out the purposes of this article.

Paducah Convention and Visitors Bureau

The commission is established by Paducah [Code of Ordinances 2-421 through 2-425](#), pursuant to [KRS 91A.350 through 91A.394](#).

Website: <https://www.paducah.travel/>

Appointments: The CVB is composed of seven (7) members. Membership includes three (3) members of the Hotel/Motel Association; one (1) member of the Restaurant Association; one (1) member recommended by the Chamber of Commerce and two (2) members chosen exclusively by the Mayor. The CVB provides a letter outlining three names to be considered on the final recommendation in each category.

Terms: The term for appointments to the CVB is 3 years.

Meetings: The CVB meets the 3rd Wednesday of every month at 4:00 p.m.

Duties: Create new economic opportunities through destination marketing, management and tourism development.

Paducah-McCracken County Convention Center Corporation

The Paducah-McCracken County Convention Center Corporation is governed by [By-Laws](#) (they are operating on The Seventh Amendment to their By-Laws at this time which were adopted in June of 2019).

Website: <http://paducahky.gov/convention-center-corporation>

Appointments: Appointments are made to this eight (8) member board jointly by the Mayor and the McCracken County Judge Executive. Whenever a new director or directors are elected by the Convention Center Corporation, the names are provided to the Mayor and the Judge Executive. If the Mayor or the Judge Executive object to a new Director within ten (10) days of notice being provided, that Director may not take office. If no objection occurs within those 10 days, then the election of the Director is final. The current bylaws do not require approval by the City Commission.

Terms: Terms are for three (3) fiscal years of the Corporation.

Meetings: The board meets every 3rd Tuesday of the month at 3:00 p.m. in the Roosevelt Room of the Convention Center.

Duties:

- Act on behalf of the City of Paducah and McCracken County in the planning, promotion, development, financing, and acquisition of convention and trade show facilities, and related hotel, exhibitions and parking facilities.
- Oversee the Julian Carroll Convention Center and the Bill & Meredith Schroeder Expo Center.

Paducah-McCracken County Riverport Authority

The Paducah-McCracken County Riverport Authority is established by Paducah [Code of Ordinances Sections 2-441 through 2-443](#), pursuant to [KRS 65.530-540](#).

Website: <https://www.paducahriverport.org/>

Appointments: The Riverport Authority is a six (6) member board with three (3) members being appointed by the Mayor and three (3) members being appointed by the McCracken County Judge Executive. The mayor may appoint himself or a member of the city legislative body as one (1) additional member of the authority and the county judge/executive may appoint himself/herself or a member of the fiscal court as one (1) additional member of the authority for a term of two (2) years, provided that said members may not serve on the authority after the expiration of their terms as an elected official. All members appointed to the Riverport Authority must reside within McCracken County and each shall have knowledge or experience in matters relating to river transportation or riverport facilities. No Riverport Authority member (other than the City Commission or Fiscal Court designee) shall hold any official office with the City or the County.

Terms: Members serve for a term of four (4) years each, and until their successors are appointed and qualified.

Meetings: The Riverport Authority meets the 4th Thursday of each month at the Riverport Authority.

Duties:

- Establish, maintain, operate, and expand necessary and proper riverport and river navigation facilities
- Acquire and develop property, or rights therein within the economic environs, the home county, or any county adjacent thereto, of the riverport or proposed riverport to attract directly or indirectly river-oriented industry
- Promote and develop navigation, river transportation, riverports, and riverport facilities, and to attract industrial or commercial operations to the property held as industrial parks.
- Establish and fix reasonable rates, charges, and fees for the use of the riverport facilities which shall be published in a newspaper of general circulation in the county in which the riverport is located.
- Fix rates, charges, or fees by contract, or by publishing general rates, charges, or fees for commercial vendors, concessionaires, or other persons for the use or occupancy of riverport facilities under the terms and conditions it deems to be in the best interest of maintaining, operating, or expanding necessary riverport facilities, and the public use thereof.

Paducah-McCracken County Senior Citizens, Inc.

The Paducah-McCracken County Senior Citizens board is established by their bylaws.

Website: <https://paducahseniorcenter.org/>

Appointment: The Senior Citizens board is composed of twelve (12) members. Six (6) of the members are appointed by the Mayor with the approval of the Board of Commissioners. Six (6) of the members are appointed by the McCracken County Judge Executive. The Director of the Senior Center usually sends a letter nominating appointments and reappointments to the Board.

No one related by blood or marriage/domestic partnership within the second degree of consanguinity or affinity to a paid staff member of the Senior Center may serve as a Board Member.

Terms: Terms are for three (3) years.

Term limit: No more than 2 consecutive terms. After at least a one (1) year break in service, a board member may be appointed again.

Meetings: Meets on the third Tuesday of each month at 8:30 am in the Conference Room at the Paducah Parks Department (HC Mathis Drive).

Duties:

- Provide and promote social, health, nutritional, educational, welfare and recreational activities and programs for the senior citizens in the Paducah-McCarcken County and surrounding communities.
- To have any and all powers granted by Kentucky Revised Statutes for non-profit corporations.

Paducah Planning Commission & URCDA

The Paducah Planning Commission is established by [Paducah Code of Ordinances Sections 82-31 through 82-35](#), pursuant to [KRS 100.133 through 100.182](#).

Urban Renewal & Community Development Agency (URCDA) merged with the Planning Commission in December of 2019. See [Code of Ordinances Sections 34-121 through 34-123](#) which establishes the URCDA in conformity with [KRS 99.330 to 99.510](#).

Website: <http://paducahky.gov/planning-commission-and-urcda>

Appointments: The Planning Commission consists of seven (7) voting members, to be appointed by the Mayor with the approval of the Board of Commissioners in conformity with the applicable law, Two (2) additional members may be appointed represented by the City Manager, both of which shall be ex officio and non-voting. Five (5) members of the Planning Commission also serve as members of the URCDA. The remaining members of the Paducah Planning Commission serve as alternate members for the URCDA.

Terms: Terms for the Planning Commission are for four (4) years. Terms for the URCDA are also for a period of four (4) years.

Meetings: Both the Planning Commission and the URCDA meet on the first and third Monday of every month at 5:30 p.m. in the Commission Chambers of City Hall.

Planning Commission Duties:

- Hold Public Hearings
- Review and approve subdivisions
- Review annexation requests and make recommendations to the City Commission

- Review Conditional Use applications and make recommendations to the Board of Adjustment
- Review and approve Development plans and amendments
- Review Planned Unit Developments
- Review and approve applications for zone changes and map amendments
- Make recommendations to the City Commission or the Board of Adjustment

URCDA Duties:

- Purchase, lease, or acquire any real or personal property by negotiation or eminent domain within the City of Paducah for the purposes of redevelopment.
- Property owned by Urban Renewal may be sold, rented, repaired, or managed by the board.
- Urban Renewal also has the authority to obtain loans, grants, or other sources of funds for redevelopment projects.
- The board may also develop building sites, make infrastructure improvements, and demolish buildings among other duties listed in KRS 99.360.

Paducah Area Transit Authority

The Paducah Area Transit Authority is established by Paducah [Code of Ordinances Sections 2-481 through 2-487](#), pursuant to KRS 96A.020-040.

Website: <https://www.paducahtransit.com/>

Appointments: The Transit Authority is an eight (8) member board with appointments made by the Mayor, subject to approval of the Board of Commissioners. No officer or employee of the City is eligible for appointment to the Transit Authority.

Terms: Members are appointed for a term of four (4) years.

Meetings: Meets on the fourth Wednesday of each month at 3:00 p.m. at the PATS offices.

Duties:

- Control, manage, and conduct the business, activities, and affairs of a transit authority.
- Provides reasonable, dependable, and available transportation to the residents and visitors of Paducah and surrounding counties.

Paducah Main Street Board

Established by Paducah [Code of Ordinances Sections 2-571 through 2-574](#).

Website: <http://paducahky.gov/paducah-main-street>

Appointments: The Main Street Board may have seven (7) to nine (9) total members whom are appointed by the Mayor with the approval of the Board of Commissioners. The current Board

consists of nine members. The Planning Department submits names of nominations for the Board.

Terms: Main Street Board terms are for four (4) years and/or until their successors are appointed and qualified.

Term Limits: Limited to two 4-year terms.

Meetings: The Paducah Main Street Board meets on the last Monday of each month at 3 p.m. in the City Commission Chambers Conference Room at City Hall located at 300 South 5th Street.

Duties:

- Assist with National Main Street accreditation.
- Coordinate with the Downtown Development Specialist in promoting the mission of Main Street and the four (4) point approach (design, organization, promotion and economic restructuring), providing input on programming options and providing program review as requested from time to time. The Paducah Main Street Board of Directors shall participate as requested in visionary planning and assist with stimulating greater public awareness and participation by community members and stakeholders.
- Form citizen/volunteer committees as reasonable and necessary to assist it in its role and function. The Paducah Main Street Board of Directors will select its own Chairperson and Secretary and shall meet not less than quarterly. The Downtown Development Specialist shall attend all meetings of the Paducah Main Street Board of Directors.

Committees: There are several committees that work to advance the mission of Paducah Main Street.

- Main Street Organizational Committee - meets the first Monday of each month at noon in the City Commission Chambers Conference Room at City Hall.
- Main Street Promotions Committee - meets the second Thursday of each month at 9 a.m. at Shandies (202 Broadway).
- Main Street Economic Development Committee - meets the third Tuesday of each month at noon in the City Commission Chambers Conference Room at City Hall.
- Main Street Design Committee - meets the last Monday of each month at noon in the City Commission Chambers Conference Room at City Hall.

Paducah-McCracken Co. Industrial Development Authority

The Industrial Development Authority (IDA) is established by [Code of Ordinances Sections 2-561 through 2-565](#) and the [Interlocal Agreement between the City/County/IDA/GPED](#) approved by the City Commission on December 15, 2020 , pursuant to [KRS 154.50-301 through 154.50-350](#)

Appointments: The board consists of seven (7) directors, who shall all be voting members. One (1) of the Director positions shall be occupied by the Mayor of the City of Paducah, and one (1)

of the Director positions shall be occupied by the McCracken County Judge Executive for so long as they are serving in their elected positions. The Mayor of the City of Paducah shall appoint one (1) Director position from the GPED Board of Directors. The McCracken County Judge Executive shall also appoint one (1) Director position from the GPED Board of Directors. Of the remaining three (3) Director positions, one (1) shall be appointed by the Mayor, one (1) shall be appointed by the Judge Executive, and the remaining one (1) shall be appointed jointly by the Mayor and Judge Executive. All members appointed to the Industrial Development Authority shall reside within the County and each shall have knowledge or experience in matters relating to industry or economic development.

Terms: With the exception of the Director positions held by the Mayor and Judge Executive, who shall maintain their board positions for so long as they are serving in their elected positions, the Directors shall serve for terms of four (4) years. The terms of the initial appointed board members shall be staggered for continuity, with two Directors appointed for four (4) years, two Directors appointed for three (3) years, and one director appointed for two (2) years. No elected Director shall serve for more than two (2) consecutive terms. A person may be considered to rejoin the board as a Director after being off the Board for a period of one (1) year.

Chairperson: The Mayor or the Judge Executive shall serve as Chair and Vice Chair of the Board, alternating the positions every two (2) years. Such other officers as may be deemed necessary may be elected or appointed by the IDA Board of Directors.

Meetings: The IDA meets quarterly on the 3rd Friday of the month at noon at the Paducah Commerce Center.

Duties:

- The IDA serves as the owner of certain publicly-held development sites until such sites are sold for development. The IDA will also purchase additional property in collaboration with the City, County, and GPED for further development opportunities.
- The IDA shall be responsible for maintenance and repair of all property under its ownership, including all medians and right of ways, which shall include landscaping, mowing, signage, lighting, and installation of other fixtures, as well as other maintenance duties as necessary and appropriate to maintain the safety, appearance, and marketability of the property.
- In addition to general maintenance and repair, the IDA shall actively take steps to mitigate any environmental, utility, or other barriers to development of the sites. Additionally, upon the advice and recommendation of the City, the County, or GPED, the IDA may make such improvements to the sites as necessary to attract business prospects to the sites including, but not limited to, site preparation, infrastructure build up, and construction of speculative buildings.
- The IDA may utilize its undeveloped properties for revenue-generating activities (such as rental of the property for crop land), so long as such activities do not compromise or limit the property's development potential. All revenue generated from such activities shall remain the property of the IDA and shall be used for property maintenance, upkeep, development, and purchase, or other approved activities as designated.

- Within each industrial park, whether now owned by the IDA or later acquired, the IDA shall establish an advisory committee of up to four (4) members which allows businesses located within the park to communicate their needs and resources and to promote collaboration amongst themselves and the IDA.
- Working in collaboration with GPED, the IDA will serve as a vehicle for potential initiatives to aid in facilitating economic development within the region including, but not limited to tax favorable purchases of land and equipment.

Paducah-McCracken County Joint Sewer Agency

Established by Paducah [Code of Ordinances Sections 114-241 through 114-260](#), pursuant to [KRS 76.231 through 76.240](#)

Website: <https://www.jointsewer.com/>

Appointments: Consists of seven appointments - One joint appointment, Three County Judge appointments (including one sitting County Commissioner); Three City (Mayor) appointments (including one sitting City Commissioner).

Terms: The term for members of the JSA are four (4) years.

Term limits: Limited to two consecutive 4-year terms.

Meetings: Meetings are held the 4th Thursday of each month at 5:00 p.m. at the JSA Facility.

Duties: The Paducah McCracken Joint Sewer Agency (JSA) was formed on July 1, 1999, to take over the operation and maintenance of Paducah and McCracken County's combined sanitary and storm sewer system and sanitary-only sewer system. The JSA is responsible for a large wastewater collection and treatment network. Additional duties can be found [HERE](#).

Code Enforcement Board

The Code Enforcement Board is established by Paducah [Code of Ordinances Sections 42-33 through 42-60](#), pursuant to [KRS 65.8801-65.8839](#).

Appointments: This board is composed of five (5) members, who are appointed by the Mayor subject to the approval of the Board of Commissioners. The Mayor (with Commission approval) may appoint one alternate member to serve on the Code Enforcement Board in the absence of regular members.

Membership: Board members must be residents and registered voters of the City for a period of at least one (1) year prior to their appointment and must reside there throughout the term in office.

Terms: Board member terms are for a period of three (3) years.

Meetings: This board meets 2nd Monday of the month at 4:00 p.m. at City Hall.

Duties:

- Conduct hearings, issue remedial and final orders and impose fines upon a final determination as a method of enforcing the nuisance code when a violation of the Code has been determined by the Code Enforcement Officer and a contest to the board has been initiated.
- Conduct hearings and make determinations regarding appeals from the decision of the Deputy Chief/Fire Marshall of the Fire Prevention Division as to a rental occupancy permits.

Tree Advisory Board

Established by [Code of Ordinances Section 118-33](#).

Appointments: The board consists of nine (9) members all of which are appointed by the Mayor and approved by the Board of Commissioners. Three (3) members will be concerned and interested citizens of the City of Paducah, Kentucky. One (1) member shall be a Landscape Architect or actively engaged in Horticulture or experienced in a tree related field. The City of Paducah Public Works Director, Parks Services Director, City Engineer, Planning Director, and a Utility Company Representative shall be permanent members of the Tree Advisory Board.

Terms: The terms of the Tree Advisory Board members, excepting the City of Paducah Public Works Director, Parks Services Director, City Engineer, Planning Director, and the Utility Representative, shall be four (4) years staggered.

Meetings: Meets at least four times per year when called, typically at 9:00 am at the Parks Department Conference Room.

Duties: The duties of the Tree Advisory Board shall be as follows:

- To hear all appeals from denials of applications for permits required by [Chapter 118 of the Code of Ordinances](#).
- Adopt rules for the conduct of such hearings, which rules shall uniformly apply to all such appeals.
- Follow the hearing of such appeal to cause its decision to be reduced to writing.
- To advise appropriate municipal agencies on matters of care, preservation, planting, removal, replacement or disposition of trees in parks, along streets and in public areas as needed.
- To promote urban forestry.
- Review and recommend as necessary the Master Street Tree Plan prepared and submitted by the Appointee.

Paducah Riverfront Development Advisory Board

Established by Paducah [Code of Ordinances Sections 2-577 through 2-580](#)

Website: <http://paducahky.gov/paducah-riverfront-development-advisory-board>

Appointment: The Paducah Riverfront Development Advisory Board consists of five (5) members appointed by the Mayor with the approval of a majority of the members of the Board of Commissioners. The Board of Commissioners may designate one of its members as ex-officio to the Paducah Riverfront Development Advisory Board.

Terms: Member terms are for four (4) years each, and/or until their successors are appointed and qualified.

Term Limits: No member may serve more than two full 4-year terms.

Meetings: Unless specified otherwise, the board meets at 1:15 p.m. in the City Commission Conference Room on the second floor of City Hall.

Duties: The Paducah Riverfront Development Advisory Board shall:

- Assist with the development of a tax increment financing district.
- Assist with implementation of strategies outlined in the Renaissance Area Master Plan (RAMP).
- Assist with the review of development proposals for the City of Paducah owned properties along the Paducah riverfront.
- Select its own Chairperson and Secretary and shall meet not less than quarterly. The Director of Planning or his/her appointee shall attend all meetings of the Paducah Riverfront Development Advisory Board.

Building, Electrical, Fire Codes Appeals Board

Established by Paducah [Code of Ordinance Section 18-123](#)

Appointments: The board consists of seven (7) members, four (4) of whom should be technically qualified persons with professional experience related to the building industry and who are familiar with the Kentucky Building Code, two (2) of whom should be persons in the electrical trade knowledgeable with the applicable electrical code, and one (1) utility company official. The members of the Appeals Board are appointed by the Mayor, subject to approval of the Board of Commissioners.

Terms: Three members are appointed for a period of 3 years and four members are appointed for a period of 4 years.

Meetings: Meetings are held as called.

Duties: The purpose of the Appeals Board is to hear appeals of the decisions of the Inspectors of the Fire Prevention Division.

Creative & Cultural Council

Established by Paducah [Code of Ordinances Sections 2-581 through 2-584](#)

Website: <http://paducahky.gov/creative-cultural-council>

Appointments: Membership consists of seven (7) citizens of the City of Paducah which are appointed by the Mayor with the approval of the City Commission and two (2) City of Paducah staff members chosen by the Mayor. (ORD 2021-11-8717)

Terms: Three (3) year terms with no member serving more than two (2) full three-year terms.

Meetings: Meetings are held on the 3rd Thursday of each month at City Hall.

Duties: The duties of the Creative and Cultural Council are as follows:

- (1) Act as a resource for local artists and organizations.
- (2) Undertake initiatives that support the creative economy and the arts and culture ecosystem of Paducah.
- (3) Unite and connect local partners to address community needs and make the community more healthy, vibrant and equitable.
- (4) Recognize, promote and encourage creative industry growth.
- (5) Identify funding and grant opportunities for local artists and arts & cultural organizations and assist with the acquisition of said funding and grants.
- (6) Coordinate efforts between agencies and individual artists and educate the public regarding community arts opportunities.
- (7) Assist with the installation of public art in neighborhoods, public places, and commercial corridors.
- (8) Perform assessments on the state of arts and culture in Paducah.
- (9) Select its own Chairperson and Secretary.