

NOTICE OF SPECIAL CALLED MEETING OF THE
BOARD OF COMMISSIONERS
OF THE
CITY OF PADUCAH, KENTUCKY

TO: Commission/Public/Media

There will be a Special Called Meeting of the Board of Commissioners of the City of Paducah at 5:00 p.m. on Tuesday, September 5, 2023, held in the Commission Chambers on the second floor of City Hall located at 300 South 5th Street, Paducah, Kentucky 42003. The Agenda for the meeting is attached to this notice.

George Bray, Mayor

CERTIFICATE OF SERVICE

This notice was sent by e-mail to the Media on September 1, 2023.

Lindsay Parish, City Clerk



**SPECIAL CALLED CITY COMMISSION MEETING
 AGENDA FOR SEPTEMBER 5, 2023
 5:00 PM
 CITY HALL COMMISSION CHAMBERS
 300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PUBLIC HEARING FY2024 Property Tax Levy

PUBLIC COMMENTS

PROCLAMATION City Government Month

PROCLAMATION Suicide Prevention Month - Troy Brock, Paducah Independent School System

PROCLAMATION 50th Anniversary of Paducah Cooperative Ministry - Lacy Boling, Executive Director

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for August 22, 2023, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Appointment of Sarah Walker to the Paducah-McCracken County Senior Citizen, Inc. Board
	D.	Appointment of Chad Clark to the Creative & Cultural Council
	E.	Personnel Actions
	F.	Authorize the Acceptance of a FEMA Port Security Grant in the Amount of \$543,750 - S. KYLE
	G.	Approve the Application for a Kentucky Office of Homeland Security Cybersecurity Grant in an Amount not to Exceed \$40,000 - E. STUBER

		H.	Authorize a Funding Agreement with the Paducah-McCracken County Riverport Authority in an amount of \$100,000 - M. SMOLEN
		I.	Authorize the Mayor to enter into an agreement with Pine Bluff Materials for the placement of a spud barge for their use at the Ohio River Boat Dock - A. CLARK
		J.	Authorize the Application and Acceptance of the 2024 Litter Abatement Grant - C. YARBER
		K.	Approve FY2024 Contract For Services with Barkley Regional Airport Authority in the amount of \$120,000 - D. JORDAN
	II.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Setting Tax Levies: Ad Valorem Properties -- FY2024 - S. MILLAY
		B.	Budget Amendment Related to GO Bond 2013B Payoff - FY2024 - D. JORDAN
	III.	<u>DISCUSSION</u>	
		A.	Solid Waste GPS System - C. YARBER
	IV.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	V.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Authorize the Acceptance of a FEMA Port Security Grant in the Amount of \$543,750 - **S. KYLE**

Category: Municipal Order

Staff Work By: Steve Kyle, Hope Reasons,
Nathan Torian

Presentation By: Steve Kyle

Background Information: The Fiscal Year (FY) 2023 Port Security Grant Program (PSGP) is one of four grant programs that constitute DHS/FEMA's focus on transportation infrastructure security activities. These grant programs are part of a comprehensive set of measures authorized by Congress and implemented by the Administration to help strengthen the nation's critical infrastructure against risks associated with potential terrorist attacks. The PSGP provides funds to state, local, and private sector maritime partners to support increased port-wide risk management and protect critical surface transportation infrastructure from acts of terrorism, major disasters, and other emergencies.

The Paducah Fire Department requested \$543,750 for the purchase of a fire boat to respond to water-based emergency situations. This grant requires a match of 25% of the total project cost. The required match is \$181,250 for a total project cost of \$725,000. The Commission approved the application for this grant with MO 2736 on May 9, 2023. The match will be included in the fiscal year 2024-25 budget.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the acceptance of the Port Security Grant in the amount of \$543,750 and the Mayor to sign all documentation related to same.

Attachments:

1. MO accept -homeland port security - purchase of fire boat
2. Award Agreement

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Approve the Application for a Kentucky Office of Homeland Security Cybersecurity Grant in an Amount not to Exceed \$40,000 - **E. STUBER**

Category: Municipal Order

Staff Work By: Eric
Stuber, Hope Reasons
Presentation By: Eric
Stuber

Background Information: The FY 2023 State and Local Cybersecurity Grant Program (SLGCP) addresses the 2020-2024 DHS Strategic Plan by helping DHS achieve Goal 3: Secure Cyberspace and Critical Infrastructure. This includes assessing and countering evolving cybersecurity risks. Additionally, the FY 2023 SLCGP supports the 2022-2026 FEMA Strategic Plan, which outlines a bold vision with three ambitious goals, including Promote and Sustain a Ready FEMA and Prepared Nation. The FY 2023 SLCGP also aligns with the Cybersecurity and Infrastructure Security Agency's (CISA) 2023–2025 Strategic Plan, which encompasses Goal 1: Cyber Defense, Goal 2: Risk Reduction and Resilience and Goal 3: Operational Collaboration.

The City of Paducah Technology Department will request up to \$40,000 to conduct internal and external cybersecurity vulnerability assessments. The grant requires a 20% match up to \$10,000 for a total project cost not to exceed \$50,000.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve the application for the KOHS Cybersecurity Grant and the Mayor to sign all documentation related to same.

Attachments:

1. MO app-Homeland Security Cybersecurity Grant 2023

Agenda Action Form Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Authorize a Funding Agreement with the Paducah-McCracken County Riverport Authority in an amount of \$100,000 - **M. SMOLEN**

Category: Municipal Order

Staff Work
By: Michelle
Smolen
Presentation
By: Michelle
Smolen

Background Information: The Riverport Authority has requested \$100,000 from the City of Paducah to partially fund the match of Small Project at Small Ports grant through the Port Infrastructure Development Program for Bulk Yard Revitalization and Expansion Project. The grant is for \$3.32 million and the \$500,000 match is being funded through the City of Paducah, McCracken County, the Riverport Authority and private sources.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Project Account Riverport

Account Number: ED0117

Staff Recommendation: Approval the Funding Agreement with the Paducah-McCracken County Riverport Authority

Attachments:

1. MO agree – Riverport Funding Agreement grant match small project at small ports

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Authorize the Mayor to enter into an agreement with Pine Bluff Materials for the placement of a spud barge for their use at the Ohio River Boat Dock - **A. CLARK**

Category: Municipal Order

Staff Work
By: Amie Clark
Presentation
By: Amie Clark

Background Information: Pine Bluff Materials currently utilizes the City's courtesy dock located at the Ohio River Boat Launch as needed to perform dredging work along the Ohio River. Pine Bluff Materials has spud barges located in other cities and towns along the river to allow them access without use of those municipalities' facilities. They have requested to place a spud barge at the Ohio River Boat Launch located on Burnett Street in downtown Paducah for their employees' use.

Placement of the barge will be as needed, and only when they are dredging in the area. Placement of the spud barge will reduce, if not completely eliminate, their need for use of the City's courtesy dock.

This agreement is for ten (10) years with two (2) five-year renewal options.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve

Attachments:

1. MO agree-Pine Bluff Materials – spud barge
2. Memorandum of Agreement
3. Landing Barge Agmt (002)
4. LRL-2022-00939. Permit Desgins. Exhibit C
5. LRL-2022-00939. Notice of Authorization
6. LRL-2022-00939. ENG 1721. Permit. signed
7. LRL-2022-00939. Permit Cover Letter

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Authorize the Application and Acceptance of the 2024 Litter Abatement Grant - **C. YARBER**

Category: Municipal Order

Staff Work By: Chris
Yarber, Hope Reasons
Presentation By: Chris
Yarber

Background Information: The Kentucky Division of Waste Management (DMW) provides funds across the Commonwealth to local jurisdictions for litter abatement. The litter abatement award amount is based on a street mileage formula with Paducah having 224 miles of city streets. In previous years, DMW has awarded the Public Works Department an average of \$14,000 - \$15,000 for the Street Litter Abatement Program.

The City uses Litter Abatement funding for litter/trash pick-up along roadways and within the parks. This grant also funds street sweeping activities, personnel costs, and disposable costs. The Public Works Department proposes an application to KY Division of Waste Management for the 2024 Litter Abatement Award. The grant amount will be based on the formula using the total number of street miles within the City and the number of applicants this year. This award requires no local cash or in-kind match.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Quality of Life

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Authorize the application and acceptance of the Litter Abatement Grant and for the Mayor to sign all documents related to same.

Attachments:

1. MO - application & award-2024 Litter Abatement

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Approve FY2024 Contract For Services with Barkley Regional Airport Authority in the amount of \$120,000 - **D. JORDAN**

Category: Municipal Order

Staff Work By: Claudia
Meeks, Daron Jordan
Presentation By: Daron
Jordan

Background Information:

The FY2024 Budget was approved on June 13, 2023, by Ordinance No. 2023-06-8777. The budget included payment to Barkley Regional Airport Authority in the amount of \$120,000. The Board of Commissioners is now desirous of entering into a contract with Barkley Regional Airport Authority for FY2024 services in the amount of \$120,000, payable in four quarterly installments of \$30,000 each.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Investment Fund

Account Number: 24000401 580820

Staff Recommendation: Approve FY2024 Contract with Barkley Regional Airport Authority and authorize the Mayor to execute same.

Attachments:

1. MO - contract-barkley regional airport FY2024
2. Contract For Services - Barkley Regional Airport Authority

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Setting Tax Levies: Ad Valorem Properties -- FY2024 - **S. MILLAY**

Category: Ordinance

Staff Work By: Jonathan Perkins,
Stephanie Millay
Presentation By: Stephanie Millay

Background Information: Real estate and personal property tax levies for the City's General Fund and Paducah Junior College (PJC) are proposed to be set as per the attached ordinance.

The City's General Fund real estate tax levy is proposed to be \$.256 per \$100 assessed value (AV). The proposed FY2024 rate is 58% of what the rate was in FY1995, when the City started a conscious effort to lower real estate tax rates.

The City's General Fund personal tax levy is proposed to be \$.373 per \$100 AV. The proposed FY2024 rate is 26% less than the FY1995 rate.

The City eliminated inventory taxes many years ago in order to encourage inventory-rich business growth in Paducah. The City's inventory rate was phased out over a four-year period, 1998 through 2002, and fully eliminated in FY2003. The inventory tax would have netted revenue nearly \$874,000 in FY2024, if it were in place today.

Staff proposes the City's tax levy be set at 25.6 cents per \$100 AV. The FY2024 compensating rate is 24.7 cents per \$100 AV and Kentucky Revised Statutes (KRS) permits a city to adjust the compensating rate upward by not more than 4%, in this case to 25.6 cents.

From FY2001 to FY2024, the City of Paducah has lowered its real estate tax levy by 4.4 cents, while others increased their tax levy during the same time period.

The property tax levy ordinance will be introduced on September 5, 2023 with the second and final reading on September 26, 2023. Since the City's proposed tax levy is more than the 'compensating rate' of 24.7 cents per \$100 AV, a public hearing is required; a public hearing is scheduled for September 5, 2023.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan: Public Notices and Hearing.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Recommend that the Mayor and Commission adopt the proposed 2023-2024 (FY2024) real estate and personal ad valorem tax levies as proposed.

Agenda Action Form

Paducah City Commission

Meeting Date: September 5, 2023

Short Title: Budget Amendment Related to GO Bond 2013B Payoff - FY2024 - **D. JORDAN**

Category: Ordinance

Staff Work By: Daron Jordan, Jonathan Perkins, Lindsay Parish
Presentation By: Daron Jordan

Background Information: With the recent sale of the Teletech building, it is necessary to amend the FY2024 budget to reflect those receipts and the subsequent payoff of related debt called GO Bond 2013B. Therefore, the appropriate Debt Service Fund revenue account must be increased by \$870,745 (sales proceeds), and the appropriate related GO Bond 2013B account (for the payoff) must be increased by \$957,205 (principle, \$955,000, plus accrued interest of \$2,205).

According to Municipal Order 2778, passed by the City Commission on August 8, 2023, the payoff of the 2013B GO Bond will be covered (in part) by proceeds from the sale of the Teletech Building. The difference remaining on the 2013B GO Bond (\$870,745 less \$957,205), will be taken from the Debt Service Fund fund balance to satisfy the full amount outstanding on the 2013B GO Bond. The Municipal Order authorizes and directs the Mayor and City Clerk to execute all documents necessary to carry out this debt retirement.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Debt Service Fund

Account Number:

Staff Recommendation: Staff strongly recommends that the Debt Service Fund FY2024 budget reflect the aforementioned recommendations to increase revenues and expenditures as outlined.

Attachments:

1. ORD budget amend FY2024 GO Bond 2013B Payoff