



**CITY COMMISSION MEETING
AGENDA FOR JULY 23, 2024
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

ADDITIONS/DELETIONS

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.		<u>CONSENT AGENDA</u>
		A.	Approve Minutes for July 9, 2024, Board of Commissioners meeting
		B.	Receive & File Documents
		C.	Personnel Actions
		D.	Declaration and Sale of Surplus Property 817 South 5th Street - C. GAULT
		E.	Declaration and Sale of Surplus Property 809 South 4th Street - C. GAULT
		F.	Purchase of One (1) Tractor and One (1) Finish Mower for use by the Parks Department and purchase of One (1) ZTR Mower for use by the Public Works Department in the total amount of \$98,151.45 - C. YARBER
		G.	Purchase of One (1) Sweeper for use by the Public Works Street Division in the amount of \$349,564.48 - C. YARBER
		H.	Purchase One (1) Wheel Loader for use by the Public Works Compost Division in the amount of \$221,791.75 - C. YARBER
		I.	Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Livingston EMS - C. YARBER

		J.	Approval of a contract with Axon Enterprise, Inc. for the purchase of Tasers in the amount of \$361,612.28 - B. LAIRD
		K.	Approval of a contract modification with Axon Enterprise, Inc. for body-worn and in-car camera systems in the amount of \$75,154 - B. LAIRD
		L.	Approve contract with Flock Safety for license plate readers in the amount of \$64,250 - B. LAIRD
		M.	Oscar Cross Boys & Girls Club Concession Agreement Approval - L. PARISH
		N.	Authorize Payment for the City Portion of the Convention Center Roof Project in the amount of \$115,186 - M. SMOLEN
	II.	<u>MUNICIPAL ORDER(S)</u>	
		A.	Authorize Contract for Services with Paxton Park Golf Commission in the amount of \$100,000 - J. MARSDEN
	III.	<u>ORDINANCE(S) - ADOPTION</u>	
		A.	Approve an Amendment to Ordinance 2019-11-8600 to Add an IVR Service for optional Credit Card and ACH Payments - S. MILLAY & E. SHAW
		B.	Authorize a Natural Gas Franchise Agreement between the City of Paducah and Atmos Energy - L. PARISH
		C.	Approve the closing of 78,335 Square Feet Between 2600 & 2621 Husbands Road and 2730 Husbands Road and 2585 John Puryear Dr and 185,805 Square Feet Between 2600 & 2630 John Puryear Drive and the City of Paducah's Floodwall Levee - M. TOWNSEND
	IV.	<u>COMMENTS</u>	
		A.	Comments from the City Manager
		B.	Comments from the Board of Commissioners
	V.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Declaration and Sale of Surplus Property 817 South 5th Street - **C. GAULT**

Category: Municipal Order

Staff Work
By: Nancy
Upchurch
Presentation
By: Carol Gault

Background Information: Donald Hollowell of Black Owl Home Builders LLC submitted a request to purchase the property for \$1 to construct energy-efficient, 3-bedroom 2-bath home on the vacant lot. Landscaping will be provided upon completion of the home. The value of the proposed investment is \$150,000. Mr. Hollowell was awarded the lot at 815 S. 5th St. He is in the process of purchasing additional lots on the same block. He has a plan to revitalize the entire block. He has purchased plans for a home that will fit on the smaller lots and has already applied for a building permit for the construction of the first home.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: It is recommended to determine that the property is surplus and accept the request of the Black Owl Home Builders LLC and transfer the vacant lot for \$1, subject to the standard clause applied in the Fountain Avenue Revitalization Area stating that the property will revert back to the City if the owner fails to comply with the submitted proposal to substantially complete the project within one year.

Attachments:

1. MO prop sale– 817 South Fifth Street
2. SOA2024-0005 Staff Report 817 S 5th Street

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Declaration and Sale of Surplus Property 809 South 4th Street - **C. GAULT**

Category: Municipal Order

Staff Work
By: Nancy
Upchurch
Presentation
By:

Background Information: Shulorn Jeter submitted a request to purchase the property for \$1 to construct an energy-efficient, 3-bedroom 2-bath home on the vacant lot. Landscaping will be provided upon completion of the home. She plans to use the Bellemeade Plan offered by the City as an incentive to develop the surplus properties. The value of the proposed investment is \$151,000. The Planning Department has worked with Ms. Jeter in the past. She did a complete renovation of a home on Harahan Blvd. in the Fountain Avenue Neighborhood.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: It is recommended that the Commission determine that the property is surplus and accept the request of the Shulorn Jeter and transfer the vacant lot for \$1, subject to the standard clause applied in the Fountain Avenue Revitalization Area stating that the property would revert back to the City if the owner fails to comply with the submitted proposal to substantially complete the project within one year.

Attachments:

1. prop sale– 809 South 4th Street
2. SOA2024-0008 Staff Report 809 S 4th Street

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Purchase of One (1) Tractor and One (1) Finish Mower for use by the Parks Department and purchase of One (1) ZTR Mower for use by the Public Works Department in the total amount of \$98,151.45 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On July 5, 2024, a quote was received from Hutson, Inc. for One (1) Tractor and One (1) Finish Mower for use by the Parks Department and One (1) ZTR Mower for use by Public Works Street Division. A John Deere 4066R Compact Utility Tractor at the price of \$59,664.00, a Frontier FM4115 Flex Wing Grooming Mower at the price of \$24,428.28 and a John Deer Z960M ZTrak at the price of \$14,059.17. All pieces of equipment are on state contract KY MA 758 PUNC2000000691, for an equipment total of \$98,151.45.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Fleet Lease Vehicles

Account Number: 71000210 540050

Staff Recommendation: Approve a Municipal order to purchase One (1) Tractor and One (1) Finish Mower for use by the Parks Department. A John Deere 4066R Compact Utility Tractor at the price of \$59,664.00, a Frontier FM4115 Flex Wing Grooming Mower at the price of \$24,428.28, and a John Deer Z960M ZTrak at the price of \$14,059.17. All pieces of equipment are on state contract KY MA 758 PUNC2000000691, for an equipment total of \$98,151.45.

Attachments:

1. MO Hutson State Contract – Mowers & Tractor Parks & Public Works
2. Hutson quote _Tractor and Finish Mower
3. JD quote _ZTR Mower

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Purchase of One (1) Sweeper for use by the Public Works Street Division in the amount of \$349,564.48 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt, Debbie Collins

Presentation By: Chris Yarber

Background Information: On July 5, 2024, recieved a quote from Stringfellow, Inc. for One (1) Sweeper. A 2025 TYMCO 600 Regenerative Air Sweeper for use by the Public Works Street Division at the price of \$349,564.48 on state contract KY MA 605 2200000654.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Fleet Lease Vehicles

Account Number: 71000210 540050

Staff Recommendation: Approve a Municipal Order to purchase One (1) Sweeper for use by the Public Works Street Division at the price of \$349,564.48 from Stringfellow, Inc. on state contract KY MA 605 2200000654.

Attachments:

1. MO Stringfellow - TYMCO Sweeper – Street Division
2. Stringfellow_Sweeper Quote

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Purchase One (1) Wheel Loader for use by the Public Works Compost Division in the amount of \$221,791.75 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt,
Debbie Collins
Presentation By: Chris Yarber

Background Information: On July 9, 2024, received a quote from McCoy Construction & Forestry for One (1) Wheel Loader. A 2024 John Deere 544 G-Tier Wheel Loader for use by the Public Works Compost Division at the price of \$221,791.75 on state contract MA 758 2300001531-1.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Solid Waste Vehicles

Account Number: 50002211 540050

Staff Recommendation: Approve a Municipal Order to purchase One (1) Wheel Loader for use by the Public Works Compost Division at the price of \$221,791.75 from McCoy Construction & Forestry on state contract MA 758 2300001531-1.

Attachments:

1. MO McCoy -Wheel Loader - Compost Division
2. Quote_McCoy_Loader for Compost

Agenda Action Form Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Fleet Maintenance Service Agreement between the City of Paducah Fleet Division and Livingston EMS - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On July 3, 2024, a Fleet Maintenance Service Agreement was entered into for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair and preventive maintenance, pursuant to the fee schedule for Livingston EMS.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve a Municipal Order for the Fleet Maintenance Service Agreement for the City of Paducah Fleet Division to provide all professional labor, materials, equipment, and operations necessary for scheduled maintenance, upkeep, repair, and preventive maintenance, pursuant to the fee schedule for Livingston EMS.

Attachments:

1. MO agree-fleet maintenance services – Livingston EMS
2. Livinston EMS _Service Agreement

Agenda Action Form Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Approval of a contract with Axon Enterprise, Inc. for the purchase of Tasers in the amount of \$361,612.28 - **B. LAIRD**

Category: Municipal Order

Staff Work By: Joe
Hayes, Brian Laird
Presentation
By: Brian Laird

Background Information: The current Tasers utilized by the police department are more than seven (7) years old and reaching their end of life. This contract is for the purchase of 81 Taser 10 bundles. The bundle includes all necessary training, training accessories, charging docks, and unlimited cartridges. The equipment is covered under a five (5) year warranty.

This is a five (5) year contract with an annual payment of \$72,322.46.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: PD Technology Set Aside

Account Number: PO0101

Staff Recommendation: Approve contract with Axon.

Attachments:

1. MO agree – Axon Enterprises – Taser 10 Bundles - PD
2. Updated Paducah PD T10 quote
3. Axon-taser sole source
4. Sole Source

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Approval of a contract modification with Axon Enterprise, Inc. for body-worn and in-car camera systems in the amount of \$75,154 - **B. LAIRD**

Category: Municipal Order

Staff Work By: William Hodges, Brian Laird
Presentation By: Brian Laird

Background Information: In September 2023, the Commission approved Municipal Order 2793 for a 5-year renewal contract with Axon for police body-worn and in-car cameras. Prior to installation of the in-car camera systems, it was discovered the Cradlepoint routers quoted in the contract are a model that would reach end of life in 2025. This contract modification is to change the routers and antennas to a 5G wireless system compatible with all new technology. The total amount of the contract will be increased by \$75,154.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Computer Hardware Maintenance

Account Number: 10001601-522010

Staff Recommendation: Approve contract modification.

Attachments:

1. MO contract modification 1 Axon Enterprise – Police body-worn and in-car cameras
2. Paducah PD R1900 quote
3. Paducah PD Updated Billing Schedule

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Approve contract with Flock Safety for license plate readers in the amount of \$64,250 - **B.**

LAIRD

Category: Municipal Order

Staff Work By: William
Hodges, Brian Laird
Presentation By: Brian
Laird

Background Information: License Plate Reader (LPR) technology has become a crucial tool for law enforcement by enhancing public safety and facilitating more efficient policing. LPR systems are automated cameras and software that scan and capture images of license plates. The information is then processed to provide valuable data for police officers. LPR systems help officers more quickly identify and track vehicles associated with Amber Alerts and missing persons, identify and recover stolen vehicles and locate wanted persons. They also aid as a crime prevention tool by identifying vehicles associated with criminal behavior.

A pilot program was started in 2022 with two (2) LPR systems, and in 2023, we expanded the program to six (6) systems. The LPR systems have proven effective, and the police department would like to expand the program to add 15 systems for a total of 21 LPR systems.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Computer Software Maintenance

Account Number: 10001601-522020

Staff Recommendation: Approve contract with Flock.

Attachments:

1. Sole Source-Flock
2. Paducah PD Expansion
3. Existing LPR

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Oscar Cross Boys & Girls Club Concession Agreement Approval - **L. PARISH**

Category: Municipal Order

Staff Work By: Lindsay
Parish, Daron Jordan
Presentation By: Daron
Jordan

Background Information: In 2012, the property at 2956 Park Avenue (known as the Armory) was deeded to the City of Paducah from the United States of America. Certain conditions within the deed prohibit the City from selling, leasing, assigning, or disposing of the premises except to another government agency. However, the property can be used as a recreational facility. In 2014, the City of Paducah entered into a Concession Agreement with the Oscar Cross Boys & Girls Club of Paducah to allow them to use the property as a recreational space for children's programs and services. In 2018, the City adopted a new Concession Agreement.

The City and Oscar Cross Boys & Girls Club wish to update the Concession Agreement to make certain changes, including:

- An updated term ending in 2044.
- An updated insurance section.
- Inclusion of the storage building on the site for the use of the Oscar Cross Boys and Girls Club.
- General updates to the language about licenses, permits, taxes, and approvals.

The Secretary of the Interior has given preliminary approval to the concession agreement. The Oscar Cross Boys and Girls Club Board has approved the updated Agreement.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. MO concession agreement – Oscar Cross – 2956 Park Avenue
2. 2024 PROPOSED CONCESSION AGREEMENT - REVISED
3. Concession Agreement - With Signature

Agenda Action Form Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Authorize Payment for the City Portion of the Convention Center Roof Project in the amount of \$115,186 - **M. SMOLEN**

Category: Municipal Order

Staff Work By: Daron Jordan,
Michelle Smolen
Presentation By: Michelle
Smolen

Background Information: This Municipal Order authorizes payment to McCracken County Fiscal Court for the city's portion of the roof repair related to the Convention Center. This project was bid by the county as one project. The bill is for the portion of the project that was related to the activity that occurred on the City's property. Further, this action formally designates funds from the 2020A bond to pay for this expense.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Bond Funds 2020A

Account Number:

Staff Recommendation: Authorize 2020A bond funds to be used to make payment to the McCracken County Fiscal Court in an amount of \$115,186 for the Paducah-McCracken County Convention Center Roof Project.

Attachments:

1. MO Convention Center Roof Project Payment – McCracken County

Agenda Action Form Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Authorize Contract for Services with Paxton Park Golf Commission in the amount of \$100,000 -
J. MARSDEN

Category: Municipal Order

Staff Work By: Amie Clark

Presentation By: Amie Clark, Daron Jordan

Background Information: Authorize Contract for Services Agreement for Paducah's Municipal Golf Course, Paxton Park, for FY25 in the amount of \$100,000.00 for facility operations.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Investment Fund

Account Number:

Staff Recommendation: Approve

Attachments:

1. MO - contract-Paxton Park FY2025
2. Paxton Park Agreement

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Approve an Amendment to Ordinance 2019-11-8600 to Add an IVR Service for optional Credit Card and ACH Payments - **S. MILLAY & E. SHAW**

Category: Ordinance

Staff Work By: Stephanie Millay,
Emma Shaw

Presentation By: Stephanie
Millay , Emma Shaw

Background Information: The City of Paducah implemented Tyler Payments in April 2024 for credit card and ACH payments which gave Finance the option to offer IVR services. This is a feature where citizens can call an 888 number and pay their bill over the phone with card/check. Services will be offered in English and Spanish and accommodate real estate and tangible property tax bills. Tyler Payments reserves the right to change fees with a 30-day notice so we are requesting fee approval to not exceed \$1.50 limit per transaction. IVR fees are in addition to the e-check and card processing fees. Current fees for use of this service are \$0.50 per transaction. This action amends Ordinance No. 2019-11-8600 to add the IVR service fee in an amount not to exceed \$1.50 per transaction.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Operations Efficiencies – By implementing this payment feature citizens have the capability to pay their bill over the phone which frees up Revenue staff by decreasing data entry time.

Revenue Equity - This work time can be reallocated towards compliance, audit, and enforcement of occupational licenses.

Communications Plan: IVR phone numbers and payment instructions will be printed on the 2024 bills. In addition, we will ask Pam to include this feature in her tax bill media release.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Credit Card Fee Implementation - IVR Fees 2024
2. 2019-11-8600

Agenda Action Form

Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Authorize a Natural Gas Franchise Agreement between the City of Paducah and Atmos Energy
- L. PARISH

Category: Ordinance

Staff Work By: Michelle Smolen,
Lindsay Parish
Presentation By: Michelle Smolen,
Lindsay Parish

Background Information: The Constitution of the Commonwealth of Kentucky, Sections 163 and 164, and Chapter 96 of KRS authorize cities to require public utilities, including providers of natural gas, to operate under franchise agreements and to grant them the right to use public right-of-way upon certain terms. On February 27, 2024, the City Commission passed ordinance 2024-02-8804 authorizing a natural gas franchise to be created in the City of Paducah. On March 22, 2024, the City of Paducah ran an advertisement the local newspaper requesting proposals for a non-exclusive natural gas franchise. On May 21, 2024, the City opened one proposal from Atmos Energy. After review, City staff is recommending approval of the natural gas franchise. This action approves a 20-year non-exclusive natural gas franchise with Atmos Energy in accordance with the City's Natural Gas Franchise Ordinance. The franchise is granted in consideration of a sum equal to two percent (2%) of the franchisee's revenues.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan: N/A

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approval.

Attachments:

1. ORD Atmos Energy Franchise Ordinance & Agreement
2. Bid Documents - Atmos Energy

Agenda Action Form Paducah City Commission

Meeting Date: July 23, 2024

Short Title: Approve the closing of 78,335 Square Feet Between 2600 & 2621 Husbands Road and 2730 Husbands Road and 2585 John Puryear Dr and 185,805 Square Feet Between 2600 & 2630 John Puryear Drive and the City of Paducah's Floodwall Levee - **M. TOWNSEND**

Category: Ordinance

Staff Work
By: Melanie
Townsend
Presentation
By: Melanie
Townsend

Background Information: The following property owners have submitted a request to close: 78,335 Square Feet Between 2600 & 2621 Husbands Road and 2730 Husbands Road and 2585 John Puryear Dr and 185,805 Square Feet Between 2600 & 2630 John Puryear Drive and the City of Paducah's Floodwall Levee.

Sheila Lutz
David & Donna Henson
Michael & Sonia Gonzalez Langevin
Dewey & Georgia Gough
Stanley & Cindy McDonald
Bill Wurtman

This property is located solely within McCracken County and no longer serves as access to the City of Paducah's Floodwall Levee.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: To adopt an ordinance authorizing the closure of 78,335 Square Feet Between 2600 & 2621 Husbands Road and 2730 Husbands Road and 2585 John Puryear Dr and 185,805 Square Feet Between 2600 & 2630 John Puryear Drive and the City of Paducah's Floodwall Levee and authorizing the Mayor to execute the closure plat and all necessary documents to complete the transfer of property to the adjacent property owners.

Attachments:

1. ORD - Husbands Road and John Puryear Drive - Floodwall Levee
2. FW ROW_Husbands Rd_John Puryear_final plat
3. FW ROW_Husbands Rd_John Puryear_application