



**CITY COMMISSION MEETING
AGENDA FOR JULY 22, 2025
5:00 PM
CITY HALL COMMISSION CHAMBERS
300 SOUTH FIFTH STREET**

*Any member of the public who wishes to make comments to the Board of Commissioners is asked to fill out a Public Comment Sheet and place it in the box located at the end of the Commissioner's desk on the left side of the Commission Chambers. The Mayor will call on you to speak during the **Public Comments** section of the Agenda.*

ROLL CALL

INVOCATION

PLEDGE OF ALLEGIANCE

PRESENTATION Employee recognition of Officer Brooke Adams - B. LAIRD

PRESENTATION Duchess of Paducah to Pam Russell

INTRODUCTIONS Summer Youth Program Participants - A. CLARK & C. YARBER

ADDITIONS/DELETIONS

PUBLIC COMMENTS

MAYOR'S REMARKS

Items on the Consent Agenda are considered to be routine by the Board of Commissioners and will be enacted by one motion and one vote. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the Consent Agenda and considered separately. The City Clerk will read the items recommended for approval.

	I.	<u>CONSENT AGENDA</u>
	A.	Approve Minutes for July 9, 2025, Board of Commissioners Meeting
	B.	Receive & File Documents
	C.	Reappointment of Jill Durham, Storm Wilson and J. Wayne Armbruster to the Civic Beautification Board.
	D.	Appointment of Jennifer Swanson to the Code Enforcement Board.
	E.	Appointment of Rachel Robinson to the Paducah Human Rights Commission
	F.	Personnel Actions
	G.	Approve Contract For Services with Paducah Transit Authority for FY2026 in the amount of \$215,000 - D. JORDAN
	H.	Approve FY2026 Contract with Paducah Junior College, Inc., for the Community Scholarship Program - D. JORDAN

		I.	Declaration and Sale of Surplus Property 816 South 12th Street - C. GAULT
		J.	Declaration and Sale of Surplus Property located at 1201 Oscar Cross Avenue - C. GAULT
		K.	Authorize the Certificate of Approval to Support the Issuance of Bonds by the Kentucky Bond Development Corporation for the Benefit of Baptist Healthcare Systems, Inc. - D. JORDAN
		L.	Authorize a Contract with Stringfellow, through Sourcewell Purchasing Agent contract 091219-THC, for the purchase of a Front Loader for use by the Public Works Refuse Division in the amount of \$379,868.56 - C. YARBER
		M.	Authorize a Contract with Stringfellow, through Sourcewell Purchasing Agent contract 040621-HMC, for the purchase of a Pac-Mac KBF-20 Brush Loader for use by the Public Works Street Division in the amount of \$229,337.00 - C. YARBER
		N.	Authorize a Contract with Atlantic, through Sourcewell Purchasing Agent contract #110223-MCN, for the purchase of a Side Arm for use by the Public Works Refuse Division in the amount of \$438,751.70. C YARBER
		O.	Purchase of One (1) John Deere 5100E cab Tractor and 520M Loader for use by the Floodwall Department and One (1) John Deere Z920M ZTrak for use by the Parks Department, in the total amount of \$72,290.30 - C. YARBER
		P.	Purchase of One (1) Crew Cab Dump Truck for use by the Public Works Department Street Division, in the amount of \$95,665 - C. YARBER
		Q.	Purchase of Ten (10) Police Pursuit Rates SUV's for use by the Paducah Police Department, in the total amount of \$556,000 - C. YARBER
		R.	Declaration of Trust and Trust Partnership Agreement for the Kentucky League of Cities Worker's Compensation Trust - S. WILCOX
		S.	Approve the State-wide Mutual Aid Agreement - S. KYLE
	II.	<u>ORDINANCE(S) - INTRODUCTION</u>	
		A.	Southside Revitalization Plan - C. GAULT & P. STROUP
	III.	<u>DISCUSSION</u>	
		A.	Strengthening Civic Engagement through Compensation of Boards & Commissions - L. PARISH
	IV.	<u>COMMENTS</u>	
		A.	Comments from the City Manager

		B.	Comments from the Board of Commissioners
	V.	<u>EXECUTIVE SESSION</u>	

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Approve Contract For Services with Paducah Transit Authority for FY2026 in the amount of \$215,000 - **D. JORDAN**

Category: Municipal Order

Staff Work By: Claudia
Meeks, Daron Jordan
Presentation By: Daron
Jordan

Background Information: The FY2026 Budget was approved on June 10, 2025, by Ordinance No. 2025-06-8847. The Budget included payment to Paducah Transit Authority in the amount of \$215,000. The Board of Commissioners is now desirous of entering into a contract with Paducah Transit Authority for FY2026 services in the amount of \$215,000, payable in four quarterly installments of \$53,750.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: General Fund

Account Number: 1000 0106 580060

Staff Recommendation: Approve FY2026 Contract

Attachments:

1. MO - contract-Paducah Transit Authority FY2026
2. Contract - Paducah Transit Authority

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Approve FY2026 Contract with Paducah Junior College, Inc., for the Community Scholarship Program - **D. JORDAN**

Category: Municipal Order

Staff Work By: Claudia
Meeks, Daron Jordan
Presentation By: Daron
Jordan

Background Information: The FY2026 Budget was approved on June 10, 2025, by Ordinance No. 2025-06-8847. The budget included payment to Paducah Junior College, Inc., for continued support of the Community Scholarship Program in the amount of \$100,000. The Board of Commissioners is now desirous of entering into a contract with Paducah Junior College, Inc. for FY2026 services in the amount of \$100,000 payable by June 30, 2026.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name: Investment Fund

Account Number: 24000401 580790

Staff Recommendation: Approve FY2026 Contract with Paducah Junior College, Inc., in the amount of \$100,000.

Attachments:

1. MO- contract – Paducah Junior College FY26 – Community Scholarship
2. Contract - Paducah Junior College, Inc

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Declaration and Sale of Surplus Property 816 South 12th Street - **C. GAULT**

Category: Municipal Order

Staff Work
By: Nancy
Upchurch
Presentation
By: Carol Gault

Background Information: Sharon Poat, of Paducah Alliance of Neighbors requests the donation of the property to construct a 3-bedroom, 2-bath single-family home. The proposed investment is \$195,000. Upon completion, the home will be sold to Shakeitha Douglas, a pre-approved buyer.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: Quality/Affordable Housing
Southside Revitalization

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: It is recommended that the Commission determine that the property located at 816 South 12th Street is surplus and accept the request of the Sharon Poat, Paducah Alliance of Neighbors and donate the vacant lot, subject to the inclusion of a clause stating that the property would revert to the City if the owner fails to comply with the submitted proposal to substantially complete the project within one year.

Attachments:

1. MO - prop sale to Paducah Alliance of Neighbors – 816 South 12th Street
2. SOA2025-0005 Staff Report 816 South 12th Street

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Declaration and Sale of Surplus Property located at 1201 Oscar Cross Avenue - **C. GAULT**

Category: Municipal Order

Staff Work
By: Nancy
Upchurch
Presentation
By: Carol Gault

Background Information: Sharon Poat, of Paducah Alliance of Neighbors requests the donation of the property to construct a 3-bedroom, 2-bath single-family home. The proposed investment is \$167,500. Upon completion, the home will be sold to Marie Watkins, a pre-approved buyer.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: It is recommended that the Commission determine that the property located 1201 Oscar Cross Avenue is surplus and accept the request of the Sharon Poat, Paducah Alliance of Neighbors and donate the vacant lot, subject to the inclusion of a clause stating that the property would revert to the City if the owner fails to comply with the submitted proposal to substantially complete the project within one year.

Attachments:

1. MO - prop sale to Paducah Alliance of Neighbors – 1201 Oscar Cross Avenue
2. SOA2025-0006 Staff Report 1201 Oscar Cross

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Authorize the Certificate of Approval to Support the Issuance of Bonds by the Kentucky Bond Development Corporation for the Benefit of Baptist Healthcare Systems, Inc. - **D. JORDAN**

Category: Municipal Order

Staff Work By: Lindsay
Parish, Daron Jordan
Presentation By: Daron
Jordan

Background Information: Kentucky Bond Development Corporation, a KLC conduit debt issuer, has been approached by Baptist Health to facilitate a deal for them to achieve reimbursement of up to \$450 million in hospital revenue bonds to use to: (1) pay or reimburse the prior payment of all or a portion of the costs of acquiring, constructing, renovating, equipping, or otherwise implementing certain energy-related improvements at certain Baptist Health hospitals and other healthcare facilities, as further described below (collectively, the “Energy Projects”); (2) to pay or reimburse the prior payment of all or a portion of the costs of acquiring, constructing, renovating, equipping, or otherwise improving certain Baptist Health hospitals and other healthcare facilities, as further described below (collectively, the “Non-Energy Projects” and together with the Energy Projects, the “2025 Projects”); (3) pay interest on the Bonds as permitted by the Code; and (4) pay or reimburse the prior payment of certain costs of issuing the Bonds.. This will be done via debt issuance by KBDC on behalf of Baptist Health. The project in Paducah consists of financing, refinancing, or reimbursing all or a portion of the costs of acquiring, constructing, renovating, remodeling, equipping, or otherwise implementing certain energy-related improvements to hospitals and other healthcare facilities at Baptist Health Paducah (\$41,600,000 maximum principal amount) and financing, refinancing, or reimbursing all or a portion of the costs of acquiring, developing, constructing, renovating, building out, equipping, or otherwise implementing improvements to hospitals and other healthcare facilities generally located at Baptist Health Paducah, including, but not limited to, improvements to the surgery department (\$50,000,000 maximum principal amount). Though the bonding does not impact the city in any way, Federal IRS law requires the local government to acknowledge that a hearing was conducted and that the City does not have an issue with the project. The hearing will be conducted on July 28th. This action simply authorizes the Mayor to execute a document acknowledging the hearing took place and that the City approves the project insofar as approval is required to satisfy Federal law.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve.

Attachments:

1. MO Baptist Health Bonding Certificate of Approval No. 2 - 2025
2. Baptist Health - ENFRA 2025 - TEFRA Notice(62740641.6)

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Authorize a Contract with Stringfellow, through Sourcewell Purchasing Agent contract 091219-THC, for the purchase of a Front Loader for use by the Public Works Refuse Division in the amount of \$379,868.56 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt, Debbie Collins

Presentation By: Chris Yarber

Background Information: Through Sourcewell purchasing agent contract 091219-THC we have a quote from Stringfellow to purchase One (1) Heil Half Pack High Compaction Front Loader 28 cubic yard body mounted on a 2026 Mack Terra Pro in the amount of \$379,868.56.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Solid Waste Vehicles

Account Number: 50002210 540050

Staff Recommendation: Approve a Municipal Order for the Purchase of One (1) Heil Half Pack High Compaction Front Loader 28 cubic yard body mounted on a 2026 Mack Terra Pro from Stringfellow, through Sourcewell contract 091219-THC purchasing agent, in the amount of \$379,868.56.

Attachments:

1. MO - purchase Front Loader – Stringfellow – Sourcewell Contract 2025 (2)
2. Stringfellow quote contract 091219-THC

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Authorize a Contract with Stringfellow, through Sourcewell Purchasing Agent contract 040621-HMC, for the purchase of a Pac-Mac KBF-20 Brush Loader for use by the Public Works Street Division in the amount of \$229,337.00 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt, Debbie Collins
Presentation By: Chris Yarber

Background Information: Through Sourcewell purchasing agent contract 040621-HMC, we have a quote from Stringfellow to purchase One (1) Pac-Mac KBF-20 Brush Loader mounted on a 2025 Freightliner M2 106 Plus in the amount of \$229,337.00.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Fleet Lease Trust Fund

Account Number: 71000210 540050

Staff Recommendation: Approve a Municipal Order for the Purchase of One (1) Pac-Mac KBF-20 Brush Loader mounted on a 2025 Freightliner M2 106 Plus from Stringfellow, through Sourcewell purchasing agent contract 040621-HMC, for the amount of \$229,337.00.

Attachments:

1. MO - purchase Brush Loader – Stringfellow – Sourcewell Contract
2. Stringfellow quote

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Authorize a Contract with Atlantic, through Sourcewell Purchasing Agent contract #110223-MCN, for the purchase of a Side Arm for use by the Public Works Refuse Division in the amount of \$438,751.70. **C YARBER**

Category: Municipal Order

Staff Work By: Jim Scutt, Debbie Collins
Presentation By: Chris Yarber

Background Information: Through Sourcewell purchasing agent contract #110223-MCN, we have a quote from Atlantic to purchase One (1) Side Arm Mack LR Mcneilus 28-yard ZR in the amount of \$438,751.70.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Solid Waste Vehicles

Account Number: 50002209 540050

Staff Recommendation: Approve a Municipal Order for the Purchase of One (1) Side Arm Mack LR Mcneilus 28-yard ZR from Atlantic, through Sourcewell purchasing agent contract #110223-MCN, in the amount of \$438,751.70.

Attachments:

1. MO - purchase Side Arm Public Works Refuse Division– Atlantic – Sourcewell
2. Atlantic Quote_contract 110223-MCN

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Purchase of One (1) John Deere 5100E cab Tractor and 520M Loader for use by the Floodwall Department and One (1) John Deere Z920M ZTrak for use by the Parks Department, in the total amount of \$72,290.30 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On July 10, 2025, received a quote from Hutson, Inc for One (1) John Deere 5100E cab Tractor at \$72,290.30 and a 520M Loader at \$6,190.96, for use by the Paducah Floodwall Department and One (1) John Deere Z920M ZTrak at \$12,270.94 for use by the Parks Department. All pieces of equipment are on the state contract KY MA 758 PUNC2500000807.

Does this Agenda Action Item align with a Commission Priority? No
If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Rollins Stock/Vehicle Fleet Lease Trust Fund

Account Number: 71000210 540050

Staff Recommendation: Approve a Municipal Order to purchase One (1) John Deere 5100E cab Tractor and a 520M Loader, for use by the Floodwall Department for a total price of \$78,481.26 and One (1) John Deere Z920M ZTrak, for use by the Parks Department, at \$12,270.94 from Hutson, Inc. on state contract KY MA 758 PUNC2500000807.

Attachments:

1. MO - Hutson State Contract – Equipment for Floodwall and Parks
2. Hutson Quote - Tractor - State Contract
3. Hutson Quote- Z920M - State contract

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Purchase of One (1) Crew Cab Dump Truck for use by the Public Works Department Street Division, in the amount of \$95,665 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt , Debbie Collins
Presentation By: Chris
Yarber

Background Information: On July 10, 2025, sealed written bids were opened for the purchase of One (1) Crew Cab Dump Truck to be used by the Paducah Public Works Street Division. One bid was received. Linwood Motors was the responsive and responsible bidder in accordance with the specification, at a price of \$95,665.00.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Rollins Stock/Vehicle Fleet Lease Trust Fund

Account Number: 71000210 540050

Staff Recommendation: To receive and file the bid and adopt a Municipal Order authorizing the Mayor to execute an agreement with Linwood Motors for the purchase of One (1) Crew Cab Dump Truck for use by the Paducah Public Works Street Division at a price of \$95,665.00 in accordance with the specifications.

Attachments:

1. MO - purchase one crew cab dump truck – Public Works Department, Street Division - 2025
2. 00020 - Invitation to Bid
3. Bid Tab - Dump Truck
4. 00500 - Agreement- proposed
5. Spec Pick Up List
6. LINWOOD BID - 1 CREW CAB DUMP TRUCK

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Purchase of Ten (10) Police Pursuit Rates SUV's for use by the Paducah Police Department, in the total amount of \$556,000 - **C. YARBER**

Category: Municipal Order

Staff Work By: Jim
Scutt, Debbie Collins
Presentation By: Chris
Yarber

Background Information: On July 10, 2025 sealed written bids were opened for the purchase of Ten (10) Police Pursuit Rates SUV's to be used by the Paducah Police Department. One bid was received. Linwood Motors was the responsive and responsible bidder in accordance with the specifications with nine (9) Patrol SUV's at \$56,000.00 each, and one (1) Detective SUV's at \$52,000.00 each, for a total price of \$556,000.00. In addition, Linwood Motors agreed to allow the City to purchase up to two (2) additional police SUV's in accordance with the specifications at the unit bid price listed above, in the event the City may need to purchase additional police SUV's prior to June 30, 2026 due to loss of a SUV. The delivery time will be 180 days after contract execution.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name: Rollins Stock/Vehicle Fleet Lease Trust Fund

Account Number: 71000210 540050

Staff Recommendation: To receive and file the bid and adopt a Municipal Order authorizing the Mayor to execute an agreement with Linwood Motors for the purchase of Ten (10) Police Pursuit Rated SUV's for use by the Police Department in accordance with the specifications in the total amount of \$556,000.00 with the option of additional purchase if needed.

Attachments:

1. MO - police SUV's 7-2025
2. 00020 - Invitation to Bid
3. Bid Tab -Ten (10) Police Pursuit - Police
4. 00500 - Proposed Agreement
5. Spec Pick Up List
6. LINWOOD BID - TEN POLICE PURSUIT RATED SUV'S

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Declaration of Trust and Trust Partnership Agreement for the Kentucky League of Cities
Worker's Compensation Trust - **S. WILCOX**

Category: Municipal Order

Staff Work
By: Stefanie
Wilcox
Presentation
By: Stefanie
Wilcox

Background Information: Insurance regulations as they pertain to self-insured associations require pool members to execute a participation agreement annually. These agreements were signed when the City first became a member of the Kentucky League of Cities insurance pool, and the annual re-signing does not change any of the provisions contained in those original agreements.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority: [Commission Priorities List](#)

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Approve and sign the KLC Worker's Comp Trust Agreement for FY26.

Attachments:

1. MO - agree – Declaration of Trust & Trust Participation WC - KLC FY2026
2. KLC Work Comp Trust Agreement FY26

Agenda Action Form Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Approve the State-wide Mutual Aid Agreement - **S. KYLE**

Category: Municipal Order

Staff Work
By: Steve Kyle
Presentation
By: Steve Kyle

Background Information: Kentucky Emergency Management has developed a state-wide mutual aid agreement that will allow communities to either send or receive mutual aid in times of need without having to develop an agreement with each community. This agreement provides authority for all types of resources, both public safety and non-public safety, to be received or provided in times of need.

Does this Agenda Action Item align with a Commission Priority? No

If yes, please list the Commission Priority:

Communications Plan:

Funds Available: Account Name:
Account Number:

Staff Recommendation: Adopt Agreement

Attachments:

1. MO Statewide Mutual Aid & Assistance Agreement
2. Statewide Mutual Aid Agreement Final 7-8-25

Agenda Action Form

Paducah City Commission

Meeting Date: July 22, 2025

Short Title: Southside Revitalization Plan - **C. GAULT & P. STROUP**

Category: Ordinance

Staff Work By: Palmer Stroup, Carol Gault, Nancy Upchurch, Angela Schade, Josh Sommer, Morgan Dennis
Presentation By: Carol Gault, Palmer Stroup

Background Information: This plan is to be adopted via ordinance as an addendum to the City of Paducah Comprehensive Plan. This plan's most recent history followed a public hearing process that concluded with the adoption and subsequent recommendation of the plan by a resolution from Paducah Planning Commission & URCDA to the Board of Commissioners.

Note: Copy of plan draft included separately.

Does this Agenda Action Item align with a Commission Priority? Yes

If yes, please list the Commission Priority: [Commission Priorities List](#)

Southside Revitalization

Quality Housing

Quality of Life

Growth

Communications Plan: The current plan draft was available to view online on the City of Paducah website and in Planning Department Office and remains available currently. The plan draft was previously presented publicly at Planning Commission & URCDA meetings on June 9th and July 7th.

Funds Available: Account Name:
Account Number:

Staff Recommendation: Planning Staff recommends approval of plan. Paducah Planning Commission/URCDA has also recommended approval with a resolution made on July 7th, 2025.

Attachments:

1. ORD Southside Revitalization Plan
2. SS Plan 2025 07 15
3. URCDA Resolution 7-7-25
4. Planning Comm Resolution 7-7-25